

BOVEY CITY COUNCIL MEETING
June 16 2021
6:00 p.m. Council meeting
Virtual via Zoom or In-Person Club Room

CALL TO ORDER:

ROLL CALL:

APPROVE AGENDA:

GUESTS: Coleraine Chief of Police, Pete Hussman – department status

PUBLIC FORUM: (Limit comments to 3 minutes)

CONSENT AGENDA:

1. Minutes from May 19, 2021 council meeting
2. Disbursements for claims and payroll
3. Treasurer report - May

DEPARTMENT HEADS & COMMITTEES:

1. Police, Chief William Hollom
 - a. May report
2. Public Works, Kevin Odden
 - a. May report
 - b. PW building
 - c. Park name
3. Planning & Zoning
4. Attorney, John Dimich
5. City Council
 - a. Fire Board minutes
 - b. Utility report
6. City Clerk, Tara DeGuisseppi
 - a. Employment contract

**UNFINISHED
BUSINESS:**

NEW BUSINESS:

CORRESPONDENCE:

ADJOURNMENT:

BOVEY CITY COUNCIL MEETING
May 19, 2021
6:00 p.m. Council meeting
Virtual via Zoom or In-Person Club Room

- CALL TO ORDER:** Mayor Robert Stein called the meeting to order at 6:00 p.m.
- ROLL CALL:** Robert Stein, Deborah Trboyevich, Bryan Johnson, Adam Hecimovich, and Nancilyn Meyer-Nail were present.
- APPROVE AGENDA:** Trboyevich/Johnson – add ATV complaints, council meetings, RGGs land east of Red Rock Business Park
- GUESTS:** None
- PUBLIC FORUM:** None
- CONSENT AGENDA:**
1. Minutes from May 5, 2021 council meeting
 2. Disbursements for claims and payroll
 3. Treasurer reports – March and April
Hecimovich/Trboyevich/all in favor

DEPARTMENT HEADS & COMMITTEES:

1. Police, Chief William Hollom
 - a. Acknowledge and accept retirement of Chief Hollom –
Trboyevich/Johnson/all in favor
 - b. Low call volume for March and April. Don Winters property – Chief Hollom and County are working collaboratively to address issues.
 - c. ATV complaints – police will try to monitor over the next couple of weeks
 - d. Appoint Interim Police Chief, Sam Hussman, effective June 21, 2021.
Stein/Johnson/all in favor
2. Public Works, Kevin Odden
 - a. Sweeper proposal – Coleraine is interested in Joint Sweeper Agreement once again. Odden, Stein, Bertram, and Nielsen will meet to discuss possible terms.
 - b. Park name – will discuss more at work session
 - c. RGGs property east of Red Rock Business Park site – possibly interested depending on price
3. Planning & Zoning
 - a. Red Rock Business Park Zoning Codes – it was approved but there are some mistakes and revisions are needed
4. Attorney, John Dimich
 - a. Request from Odden to write up the deed for Vekich sale
 - b. Easement is still with Nyberg. Errors need to be corrected.
5. City Council
 - a. Fire Board minutes and replacement schedule – informational

- b. Council meetings – 1st meeting will be workshop and 2nd meeting will be business meeting where action will be taken.
- c. Hecimovich recommended setting up a meeting with Coleraine regarding Police Dept.

- 6. City Clerk, Tara DeGuseppi
 - a. City Hall open date – June 1st, 2021

UNFINISHED

BUSINESS: None

NEW BUSINESS: Cell phones will be added to workshop

CORRESPONDENCE:

ADJOURNMENT: Trboyevich/Hecimovich/all in favor. Meeting adjourned at 6:54 p.m.

Tara DeGuseppi, Clerk

Robert Stein, Mayor

Date approved

Date Range : 5/15/2021 To 6/15/2021

<u>Date</u>	<u>Vendor</u>	<u>Description</u>	<u>Claim #</u>	<u>Total</u>	<u>Account #</u>	<u>Account Name</u>	<u>Detail</u>
05/26/2021	AFSCME COUNCIL 65	PAYROLL ENDING 05/07/2021 PAY DATE 5/14/2021	2756	\$106.52			
					100-41425-103-	Clerk	\$17.58
					100-41940-101-	General Government Buildings and Plant	\$3.73
					100-43128-101-	STREETS, SIDEWALKS, CURBS	\$52.49
					211-45501-103-	Library Administration	\$9.05
					601-49440-101-	Water Utilities - Administration and General	\$6.52
					603-49520-101-	Refuse Utilities - Administration and General	\$11.57
					602-49490-101-	Sewer Utilities - Administration and General	\$2.75
					100-45010-101-	Culture-Recreation Administration	\$2.83
05/26/2021	AFSCME PEOPLE	payroll ending 5/7/21 \$4.20 Contribution - Justin Hoshal	2757	\$4.20			
					100-43128-101-	STREETS, SIDEWALKS, CURBS	\$3.17
					603-49520-101-	Refuse Utilities - Administration and General	\$0.69
					601-49440-101-	Water Utilities - Administration and General	\$0.18
					602-49490-101-	Sewer Utilities - Administration and General	\$0.05
					100-45010-101-	Culture-Recreation Administration	\$0.11
06/01/2021	AFSCME COUNCIL 65	PAYROLL ENDING 05/21/2021 PAY DATE 5/28/2021	2758	\$106.52			
					100-41425-103-	Clerk	\$17.58
					100-41940-101-	General Government Buildings and Plant	\$6.58
					100-43128-101-	STREETS, SIDEWALKS, CURBS	\$33.58
					211-45501-103-	Library Administration	\$9.05
					601-49440-101-	Water Utilities - Administration and General	\$7.94
					603-49520-101-	Refuse Utilities - Administration and General	\$15.84

Date Range : 5/15/2021 To 6/15/2021

<u>Date</u>	<u>Vendor</u>	<u>Description</u>	<u>Claim #</u>	<u>Total</u>	<u>Account #</u>	<u>Account Name</u>	<u>Detail</u>
					602-49490-101-	Sewer Utilities - Administration and General	\$6.07
					100-45010-101-	Culture-Recreation Administration	\$9.88
06/01/2021	AFSCME PEOPLE	payroll ending 5/21/21 \$4.20 Contribution - Justin Hoshal	2759	\$4.20			
					100-43128-101-	STREETS, SIDEWALKS, CURBS	\$2.15
					603-49520-101-	Refuse Utilities - Administration and General	\$0.66
					601-49440-101-	Water Utilities - Administration and General	\$0.05
					602-49490-101-	Sewer Utilities - Administration and General	\$0.21
					100-45010-101-	Culture-Recreation Administration	\$1.13
06/01/2021	MJ RENTALS	REFUND OF CREDIT ON ACCOUNT	2760	\$376.28			
					601-49440-810-	Water Utilities - Administration and General	\$60.00
					602-49490-810-	Sewer Utilities - Administration and General	\$139.50
					603-49520-810-	Refuse Utilities - Administration and General	\$67.28
					306-47125-810-	REFUNDS & REIMBURSEMENTS	\$21.00
					307-47125-810-	REFUNDS & REIMBURSEMENTS	\$63.00
					100-43160-810-	Street Lighting	\$16.50
					401-47125-810-	REFUNDS & REIMBURSEMENTS	\$9.00
06/15/2021	DEMCO	INVOICE 6963215 - BOOK COVER AND TAPE INVOICE 6958309 - BOOK JACKET	2761	\$169.70			
					211-45501-201-	Library Administration	\$169.70
06/15/2021	CASPER CONSTRUCTION INC	G VALVE BOX - INVOICE 23614	2762	\$371.11			
					601-49440-215-	Water Utilities - Administration and General	\$371.11
06/15/2021	MINNESOTA POWER	2021 MAY	2763	\$2,762.17			

Date Range : 5/15/2021 To 6/15/2021

<u>Date</u>	<u>Vendor</u>	<u>Description</u>	<u>Claim #</u>	<u>Total</u>	<u>Account #</u>	<u>Account Name</u>	<u>Detail</u>
					601-49440-381-	Water Utilities - Administration and General	\$763.70
					100-43128-381-	STREETS, SIDEWALKS, CURBS	\$55.52
					100-41940-490-	General Government Buildings and Plant	\$14.29
					100-43160-381-	Street Lighting	\$1,913.42
					100-41940-381-	General Government Buildings and Plant	\$14.97
					602-49490-381-	Sewer Utilities - Administration and General	\$0.27
06/15/2021	MN PEIP	INVOICE 1097884 - JULY 2021 PREMIUMS	2764	\$6,944.48			
					100-41425-103-	Clerk	\$204.80
					100-41425-131-	Clerk	\$341.33
					100-42123-131-	Patrol	\$2,926.12
					100-43128-101-	STREETS, SIDEWALKS, CURBS	\$411.17
					100-43128-131-	STREETS, SIDEWALKS, CURBS	\$1,644.67
					603-49520-101-	Refuse Utilities - Administration and General	\$63.20
					603-49520-131-	Refuse Utilities - Administration and General	\$252.81
					601-49440-101-	Water Utilities - Administration and General	\$65.08
					601-49440-131-	Water Utilities - Administration and General	\$260.30
					602-49490-101-	Sewer Utilities - Administration and General	\$22.67
					602-49490-131-	Sewer Utilities - Administration and General	\$90.67
					100-41940-101-	General Government Buildings and Plant	\$85.21
					100-41940-131-	General Government Buildings and Plant	\$340.83
					100-45010-101-	Culture-Recreation Administration	\$47.13
					100-45010-131-	Culture-Recreation Administration	\$188.49
06/15/2021	GREAT ENGRAVINGS	INVOICE 5209 - POLICE PLAQUES	2765	\$90.00			
					100-42123-437-	Patrol	\$90.00

Date Range : 5/15/2021 To 6/15/2021

<u>Date</u>	<u>Vendor</u>	<u>Description</u>	<u>Claim #</u>	<u>Total</u>	<u>Account #</u>	<u>Account Name</u>	<u>Detail</u>
06/15/2021	LEAGUE OF MN CITIES INSURANCE TRUST	ACCOUNT #40000695 - WORK COMP	2766	\$59,032.00			
					100-41940-361-	General Government Buildings and Plant	\$3,986.00
					100-42123-361-	Patrol	\$20,019.00
					100-43128-361-	STREETS, SIDEWALKS, CURBS	\$24,277.00
					100-45010-361-	Culture-Recreation Administration	\$1,239.00
					211-45501-361-	Library Administration	\$345.00
					601-49440-361-	Water Utilities - Administration and General	\$1,404.00
					602-49490-361-	Sewer Utilities - Administration and General	\$1,404.00
					603-49520-361-	Refuse Utilities - Administration and General	\$5,829.00
					100-41425-361-	Clerk	\$529.00
06/15/2021	SCENIC RANGE NEWS FORUM	INVOICE 1122 - Subscription	2767	\$25.00			
					211-45506-433-	Periodicals	\$25.00
06/15/2021	BOB'S COUNTRY MARKET	INVOICE 979208 - PICNIC SUPPLIES	2768	\$13.36			
					100-41940-437-	General Government Buildings and Plant	\$13.36
06/15/2021	TARA DEGUISEPPI - PETTY CASH	POSTAGE	2769	\$93.17			
					601-49440-322-	Water Utilities - Administration and General	\$31.05
					602-49490-322-	Sewer Utilities - Administration and General	\$31.06
					603-49520-322-	Refuse Utilities - Administration and General	\$31.06
06/15/2021	RANGE WATER CONDITIONING	ACCT 58172 - WATER COOLER & WATER SOFTENER	2770	\$50.00			
					100-41940-229-	General Government Buildings and Plant	\$40.00
					211-45501-416-	Library Administration	\$10.00
06/15/2021	BOVEY BAIT, INC	INVOICE 1523 & 1510	2771	\$915.48			

Date Range : 5/15/2021 To 6/15/2021

<u>Date</u>	<u>Vendor</u>	<u>Description</u>	<u>Claim #</u>	<u>Total</u>	<u>Account #</u>	<u>Account Name</u>	<u>Detail</u>
					100-42123-212-	Patrol	\$606.68
					100-43128-212-	STREETS, SIDEWALKS, CURBS	\$256.80
					100-45010-212-	Culture-Recreation Administration	\$52.00
06/15/2021	WASTE MANAGEMENT OF WI-MN	INVOICE 6837229-0412-8 & 0201583-0412-9 & 6834873-0412-6	2772	\$3,998.88			
					603-49520-384-	Refuse Utilities - Administration and General	\$3,088.28
					100-41940-384-	General Government Buildings and Plant	\$910.60
06/15/2021	AMERICAN BANK OF THE NORTH	2021 MAY - ODDEN ACCOUNT	2773	\$51.52			
					100-43128-226-	STREETS, SIDEWALKS, CURBS	\$41.92
					601-49440-322-	Water Utilities - Administration and General	\$9.60
06/15/2021	MEDICO LIFE AND HEALTH INSURANCE CO	GROUP 7746704 - 2021 JULY PREMIUM	2774	\$53.25			
					100-41425-133-	Clerk	\$5.70
					100-43128-133-	STREETS, SIDEWALKS, CURBS	\$25.35
					100-42123-133-	Patrol	\$22.20
06/15/2021	JOHN P DIMICH	INVOICE 3242 & 3243	2775	\$550.00			
					100-42123-304-	Patrol	\$400.00
					100-41940-304-	General Government Buildings and Plant	\$150.00
06/15/2021	COLE HARDWARE	INVOICE 2105-027486	2776	\$31.45			
					602-49490-215-	Sewer Utilities - Administration and General	\$7.49
					100-43128-215-	STREETS, SIDEWALKS, CURBS	\$23.96
06/15/2021	Wm J Schwartz & Sons, Inc.	Invoice 39472 - CLASS 5	2777	\$117.00			
					100-43128-224-	STREETS, SIDEWALKS, CURBS	\$117.00
06/15/2021	L & M SUPPLY, INC	2021 MAY STATEMENT	2778	\$129.69			
					100-43128-215-	STREETS, SIDEWALKS, CURBS	\$84.74

Date Range : 5/15/2021 To 6/15/2021

<u>Date</u>	<u>Vendor</u>	<u>Description</u>	<u>Claim #</u>	<u>Total</u>	<u>Account #</u>	<u>Account Name</u>	<u>Detail</u>
					100-45010-229-	Culture-Recreation Administration	\$44.95
06/15/2021	JOINT WASTEWATER COMMISSION	INVOICE 178	2779	\$11,500.00			
					602-49490-312-	Sewer Utilities - Administration and General	\$11,500.00
06/15/2021	GOPHER STATE ONE CALL	INVOICE 1050235	2780	\$48.60			
					100-43128-310-	STREETS, SIDEWALKS, CURBS	\$48.60
06/15/2021	AWSI	INVOICE 473684 - RANDOM URINE	2781	\$83.10			
					100-43128-306-	STREETS, SIDEWALKS, CURBS	\$83.10
06/15/2021	LAW ENFORCEMENT LABOR SERVICES	JUNE 2021 MEMBERSHIP DUES - HUSSMAN, SAMUEL & HOLLLOM, WILLIAM	2782	\$127.00			
					100-42123-101-	Patrol	\$127.00
06/15/2021	NORTHERN LIGHTS TRUCK	INVOICE 92132 - REPLACE RUSTED AND MISSING DUST COVERS	2783	\$1,076.11			
					100-43128-228-	STREETS, SIDEWALKS, CURBS	\$1,076.11
06/15/2021	SCI BROADBAND	JUNE 2021	2784	\$45.98			
					100-41940-321-	General Government Buildings and Plant	\$22.99
					211-45501-321-	Library Administration	\$22.99
06/15/2021	BOLTON & MENK INC	INVOICE 0269596 - KMDA LAND TRANSFER INVOICE 0269597 - CITY PARK	2785	\$1,490.00			
					100-45010-303-	Culture-Recreation Administration	\$640.00
					100-45010-303-	Culture-Recreation Administration	\$850.00
06/15/2021	BAKER & TAYLOR	INVOICE 2035814977 & 2035942012	2786	\$300.57			

Date Range : 5/15/2021 To 6/15/2021

<u>Date</u>	<u>Vendor</u>	<u>Description</u>	<u>Claim #</u>	<u>Total</u>	<u>Account #</u>	<u>Account Name</u>	<u>Detail</u>
					211-45502-590-	Circulation	\$300.57
06/15/2021	MINNESOTA ENERGY	MAY 2021	2787	\$62.52	100-43128-383- 601-49440-383-	STREETS, SIDEWALKS, CURBS Water Utilities - Administration and General	\$44.52 \$18.00
06/15/2021	KEVIN ODDEN	CELL PHONE 4/22/2021 - 05/21/2021	2788	\$50.00	100-43128-321-	STREETS, SIDEWALKS, CURBS	\$50.00
06/15/2021	NORTHERN DRUG SCREENING	INVOICE 8846	2789	\$50.00	100-43128-306-	STREETS, SIDEWALKS, CURBS	\$50.00
Total For Selected Claims				\$90,829.86			\$90,829.86

ADAM M HECIMOVICH

City Council/Town Board

Date

BRYAN D JOHNSON

City Council/Town Board

Date

DEBORAH LEE TRBOYEVICH

City Council/Town Board

Date

NANCILYN MEYER

City Council/Town Board

Date

ROBERT M STEIN

City Council/Town Board, Mayor

Date

Fund Name: All Funds

Date Range: 05/21/2021 To 06/15/2021

<u>Date</u>	<u>Vendor</u>	<u>Check #</u>	<u>Description</u>	<u>Void</u>	<u>Account Name</u>	<u>F-A-O-P</u>	<u>Total</u>
05/25/2021	Internal Revenue Service	04302021IRS	Federal taxes pay date 04/30/2021	N	Clerk	100-41425-103-	\$ 175.60
		04302021IRS				100-41425-122-	\$ 64.61
		04302021IRS				100-41425-135-	\$ 15.11
		04302021IRS			General Government Buildings and Plant	100-41940-101-	\$ 114.56
		04302021IRS				100-41940-122-	\$ 61.44
		04302021IRS				100-41940-135-	\$ 14.37
		04302021IRS			Patrol	100-42123-101-	\$ 410.17
		04302021IRS				100-42123-135-	\$ 70.21
		04302021IRS			STREETS, SIDEWALKS, CURBS	100-43128-101-	\$ 375.00
		04302021IRS				100-43128-122-	\$ 121.10
		04302021IRS				100-43128-135-	\$ 47.59
		04302021IRS			Culture-Recreation Administration	100-45010-101-	\$ 12.52
		04302021IRS				100-45010-122-	\$ 5.19
		04302021IRS				100-45010-135-	\$ 1.21
		04302021IRS			Library Administration	211-45501-103-	\$ 115.80
		04302021IRS				211-45501-122-	\$ 53.81
		04302021IRS				211-45501-135-	\$ 12.59
		04302021IRS			Water Utilities - Administration and General	601-49440-101-	\$ 118.42
		04302021IRS				601-49440-122-	\$ 51.42
		04302021IRS				601-49440-135-	\$ 12.02
		04302021IRS			Sewer Utilities - Administration and General	602-49490-101-	\$ 33.27
		04302021IRS				602-49490-122-	\$ 14.12
		04302021IRS				602-49490-135-	\$ 3.30
		04302021IRS			Refuse Utilities - Administration and General	603-49520-101-	\$ 173.87
		04302021IRS				603-49520-122-	\$ 89.64
		04302021IRS				603-49520-135-	\$ 20.96
	Total For Check	04302021IRS					\$ 2,187.90
05/26/2021	First Nat'l Bank of Coleraine	2105 FORD	Loan 64970 FORD	N	STREETS, SIDEWALKS, CURBS	100-43128-550-	\$ 836.02
	Total For Check	2105 FORD					\$ 836.02
05/26/2021	PERA	210507PERA	PAY DATE 5/14/2021	N	Clerk	100-41425-103-	\$ 67.74
		210507PERA				100-41425-121-	\$ 78.16

Fund Name: All Funds

Date Range: 05/21/2021 To 06/15/2021

<u>Date</u>	<u>Vendor</u>	<u>Check #</u>	<u>Description</u>	<u>Void</u>	<u>Account Name</u>	<u>F-A-O-P</u>	<u>Total</u>
		210507PERA			General Government Buildings and Plant	100-41940-101-	\$ 20.01
		210507PERA				100-41940-121-	\$ 23.09
		210507PERA			Patrol	100-42123-101-	\$ 589.26
		210507PERA				100-42123-121-	\$ 883.90
		210507PERA			STREETS, SIDEWALKS, CURBS	100-43128-101-	\$ 251.52
		210507PERA				100-43128-121-	\$ 290.22
		210507PERA			Culture-Recreation Administration	100-45010-101-	\$ 13.71
		210507PERA				100-45010-121-	\$ 15.82
		210507PERA			Library Administration	211-45501-103-	\$ 56.41
		210507PERA				211-45501-121-	\$ 65.09
		210507PERA			Water Utilities - Administration and General	601-49440-101-	\$ 34.08
		210507PERA				601-49440-121-	\$ 39.33
		210507PERA			Sewer Utilities - Administration and General	602-49490-101-	\$ 14.44
		210507PERA				602-49490-121-	\$ 16.66
		210507PERA			Refuse Utilities - Administration and General	603-49520-101-	\$ 54.30
		210507PERA				603-49520-121-	\$ 62.67
		Total For Check	210507PERA				\$ 2,576.41
05/26/2021	MSRS	210514HCSP	PAY DATE 05/14/21 - HCSP	N	Patrol	100-42123-101-	\$ 122.75
		Total For Check	210514HCSP				\$ 122.75
05/26/2021	MN DEPT OF HUMAN SERVICES	210514MNCH	PAY DATE 5/14/2021	N	STREETS, SIDEWALKS, CURBS	100-43128-101-	\$ 91.28
		210514MNCH			Culture-Recreation Administration	100-45010-101-	\$ 3.02
		210514MNCH			Water Utilities - Administration and General	601-49440-101-	\$ 5.32
		210514MNCH				602-49490-101-	\$ 1.57
		210514MNCH			Sewer Utilities - Administration and General	602-49490-101-	\$ 1.57
		210514MNCH				603-49520-101-	\$ 19.71
		210514MNCH			Refuse Utilities - Administration and General	603-49520-101-	\$ 19.71
		Total For Check	210514MNCH				\$ 120.90
05/26/2021	MSRS	210514MSRS	PAY DATE 05/14/21 - DEFERRED COMP	N	Clerk	100-41425-103-	\$ 33.00
		210514MSRS				100-41425-125-	\$ 20.63
		210514MSRS			General Government Buildings and Plant	100-41940-101-	\$ 30.00
		210514MSRS				100-41940-125-	\$ 10.00
		210514MSRS			Patrol	100-42123-101-	\$ 275.00

Fund Name: All Funds

Date Range: 05/21/2021 To 06/15/2021

<u>Date</u>	<u>Vendor</u>	<u>Check #</u>	<u>Description</u>	<u>Void</u>	<u>Account Name</u>	<u>F-A-O-P</u>	<u>Total</u>
		210514MSRS				100-42123-125-	\$ 100.00
		210514MSRS			STREETS, SIDEWALKS, CURBS	100-43128-101-	\$ 212.05
		210514MSRS				100-43128-125-	\$ 95.85
		210514MSRS			Culture-Recreation Administration	100-45010-101-	\$ 6.95
		210514MSRS				100-45010-125-	\$ 3.15
		210514MSRS			Library Administration	211-45501-103-	\$ 17.00
		210514MSRS				211-45501-125-	\$ 10.62
		210514MSRS			Water Utilities - Administration and General	601-49440-101-	\$ 56.50
		210514MSRS				601-49440-125-	\$ 20.30
		210514MSRS			Sewer Utilities - Administration and General	602-49490-101-	\$ 23.15
		210514MSRS				602-49490-125-	\$ 8.15
		210514MSRS			Refuse Utilities - Administration and General	603-49520-101-	\$ 21.35
		210514MSRS				603-49520-125-	\$ 12.55
		Total For Check	210514MSRS				\$ 956.25
05/26/2021	WILLIAM HOLLOW	210514REIM	PAY DATE 5/14/2021 - INSURANCE PREMIUM REIMBURSEMENT	N	Patrol	100-42123-101-	\$ 125.00
		Total For Check	210514REIM				\$ 125.00
05/28/2021	Payroll Period Ending 05/21/2021	66989	05/08/2021 - 05/21/2021	N	Clerk	100-41425-103-	\$ 693.17
		66989			Library Administration	211-45501-103-	\$ 357.09
		Total For Check	66989				\$ 1,050.26
05/28/2021	Payroll Period Ending 05/21/2021	66990	05/08/2021 - 05/21/2021	N	Library Administration	211-45501-103-	\$ 284.15
		Total For Check	66990				\$ 284.15
05/28/2021	Payroll Period Ending 05/21/2021	66991	05/08/2021 - 05/21/2021	N	Council/Town Board	100-41110-103-	\$ 233.87
		Total For Check	66991				\$ 233.87
05/28/2021	Payroll Period Ending 05/21/2021	66992	05/08/2021 - 05/21/2021	N	Patrol	100-42123-101-	\$ 1,595.88
		Total For Check	66992				\$ 1,595.88
05/28/2021	Payroll Period Ending 05/21/2021	66993	05/08/2021 - 05/21/2021	N	STREETS, SIDEWALKS, CURBS	100-43128-101-	\$ 493.14
		66993			Culture-Recreation Administration	100-45010-101-	\$ 259.09
		66993			Water Utilities - Administration and General	601-49440-101-	\$ 12.52
		66993			Sewer Utilities - Administration and General	602-49490-101-	\$ 48.16

Fund Name: All Funds

Date Range: 05/21/2021 To 06/15/2021

<u>Date</u>	<u>Vendor</u>	<u>Check #</u>	<u>Description</u>	<u>Void</u>	<u>Account Name</u>	<u>F-A-O-P</u>	<u>Total</u>
		66993			Refuse Utilities - Administration and General	603-49520-101-	\$ 150.25
		Total For Check	66993				\$ 963.16
05/28/2021	Payroll Period Ending 05/21/2021	66994	05/08/2021 - 05/21/2021	N	Patrol	100-42123-101-	\$ 1,769.71
		Total For Check	66994				\$ 1,769.71
05/28/2021	Payroll Period Ending 05/21/2021	66995	05/08/2021 - 05/21/2021	N	Council/Town Board	100-41110-103-	\$ 233.87
		Total For Check	66995				\$ 233.87
05/28/2021	Payroll Period Ending 05/21/2021	66996	05/08/2021 - 05/21/2021	N	General Government Buildings and Plant	100-41940-101-	\$ 0.01
		66996				100-41940-101-	\$ 129.76
		66996			STREETS, SIDEWALKS, CURBS	100-43128-101-	\$ 481.97
		66996			Culture-Recreation Administration	100-45010-101-	\$ 148.30
		66996			Water Utilities - Administration and General	601-49440-101-	\$ 122.04
		66996			Sewer Utilities - Administration and General	602-49490-101-	\$ 52.52
		66996			Refuse Utilities - Administration and General	603-49520-101-	\$ 610.19
		Total For Check	66996				\$ 1,544.79
05/28/2021	Payroll Period Ending 05/21/2021	66997	05/08/2021 - 05/21/2021	N	Council/Town Board	100-41110-103-	\$ 233.87
		Total For Check	66997				\$ 233.87
05/28/2021	Payroll Period Ending 05/21/2021	66998	05/08/2021 - 05/21/2021	N	Patrol	100-42123-103-	\$ 332.46
		Total For Check	66998				\$ 332.46
05/28/2021	Payroll Period Ending 05/21/2021	66999	05/08/2021 - 05/21/2021	N	General Government Buildings and Plant	100-41940-101-	\$ 207.84
		66999			STREETS, SIDEWALKS, CURBS	100-43128-101-	\$ 557.21
		66999			Culture-Recreation Administration	100-45010-101-	\$ 7.65
		66999			Water Utilities - Administration and General	601-49440-101-	\$ 262.67
		66999			Sewer Utilities - Administration and General	602-49490-101-	\$ 183.61
		66999			Refuse Utilities - Administration and General	603-49520-101-	\$ 56.10
		Total For Check	66999				\$ 1,275.08
05/28/2021	Payroll Period Ending 05/21/2021	67000	05/08/2021 - 05/21/2021	N	Mayor	100-41310-103-	\$ 118.80

Fund Name: All Funds

Date Range: 05/21/2021 To 06/15/2021

<u>Date</u>	<u>Vendor</u>	<u>Check #</u>	<u>Description</u>	<u>Void</u>	<u>Account Name</u>	<u>F-A-O-P</u>	<u>Total</u>
		Total For Check	67000				\$ 118.80
05/31/2021	Bond Funds	2105 BOND	Interfund Transfer	N	Transfer to Bond Fund	601-49361-720-	\$ 3,999.32
		2105 BOND				602-49361-720-	\$ 3,999.31
		Total For Check	2105 BOND				\$ 7,998.63
06/01/2021	PERA	2105258PERA	PAY DATE 5/28/2021	N	Council/Town Board	100-41110-103-	\$ 37.50
		2105258PERA				100-41110-121-	\$ 37.50
		2105258PERA			Clerk	100-41425-103-	\$ 69.77
		2105258PERA				100-41425-121-	\$ 80.50
		2105258PERA			General Government Buildings and Plant	100-41940-101-	\$ 35.10
		2105258PERA				100-41940-121-	\$ 40.50
		2105258PERA			Patrol	100-42123-101-	\$ 648.94
		2105258PERA				100-42123-121-	\$ 973.41
		2105258PERA			STREETS, SIDEWALKS, CURBS	100-43128-101-	\$ 161.24
		2105258PERA				100-43128-121-	\$ 186.05
		2105258PERA			Culture-Recreation Administration	100-45010-101-	\$ 42.80
		2105258PERA				100-45010-121-	\$ 49.39
		2105258PERA			Library Administration	211-45501-103-	\$ 57.45
		2105258PERA				211-45501-121-	\$ 66.29
		2105258PERA			Water Utilities - Administration and General	601-49440-101-	\$ 42.19
		2105258PERA				601-49440-121-	\$ 48.68
		2105258PERA			Sewer Utilities - Administration and General	602-49490-101-	\$ 31.14
		2105258PERA				602-49490-121-	\$ 35.93
		2105258PERA			Refuse Utilities - Administration and General	603-49520-101-	\$ 75.59
		2105258PERA				603-49520-121-	\$ 87.24
		Total For Check	2105258PERA				\$ 2,807.21
06/01/2021	MSRS	210528HCSP	PAY DATE 05/28/21 - HCSP	N	Patrol	100-42123-101-	\$ 119.41
		Total For Check	210528HCSP				\$ 119.41
06/01/2021	Internal Revenue Service	210528IRS	Federal taxes pay date 05/28/2021	N	Council/Town Board	100-41110-103-	\$ 135.89
		210528IRS				100-41110-122-	\$ 15.50
		210528IRS				100-41110-135-	\$ 14.52
		210528IRS			Mayor	100-41310-103-	\$ 102.08
		210528IRS				100-41310-122-	\$ 18.60
		210528IRS				100-41310-125-	\$ 4.35

Fund Name: All Funds

Date Range: 05/21/2021 To 06/15/2021

<u>Date</u>	<u>Vendor</u>	<u>Check #</u>	<u>Description</u>	<u>Void</u>	<u>Account Name</u>	<u>F-A-O-P</u>	<u>Total</u>
		210528IRS			Clerk	100-41425-103-	\$ 169.07
		210528IRS				100-41425-122-	\$ 62.63
		210528IRS				100-41425-135-	\$ 14.65
		210528IRS			General Government Buildings and Plant	100-41940-101-	\$ 64.17
		210528IRS				100-41940-122-	\$ 31.39
		210528IRS				100-41940-135-	\$ 7.34
		210528IRS			Patrol	100-42123-101-	\$ 457.22
		210528IRS				100-42123-103-	\$ 27.54
		210528IRS				100-42123-122-	\$ 22.32
		210528IRS				100-42123-125-	\$ 5.22
		210528IRS				100-42123-135-	\$ 76.45
		210528IRS			STREETS, SIDEWALKS, CURBS	100-43128-101-	\$ 327.35
		210528IRS				100-43128-122-	\$ 145.82
		210528IRS				100-43128-135-	\$ 34.10
		210528IRS			Culture-Recreation Administration	100-45010-101-	\$ 92.26
		210528IRS				100-45010-122-	\$ 39.12
		210528IRS				100-45010-135-	\$ 9.15
		210528IRS			Library Administration	211-45501-103-	\$ 112.41
		210528IRS				211-45501-122-	\$ 52.78
		210528IRS				211-45501-135-	\$ 12.34
		210528IRS			Water Utilities - Administration and General	601-49440-101-	\$ 79.92
		210528IRS				601-49440-122-	\$ 37.79
		210528IRS				601-49440-135-	\$ 8.84
		210528IRS			Sewer Utilities - Administration and General	602-49490-101-	\$ 63.33
		210528IRS				602-49490-122-	\$ 28.03
		210528IRS				602-49490-135-	\$ 6.56
		210528IRS			Refuse Utilities - Administration and General	603-49520-101-	\$ 125.17
		210528IRS				603-49520-122-	\$ 67.88
		210528IRS				603-49520-135-	\$ 15.84
		Total For Check	210528IRS				\$ 2,487.63
06/01/2021	MN DEPT OF HUMAN SERVICES	210528MNCH	PAY DATE 5/28/2021	N	STREETS, SIDEWALKS, CURBS	100-43128-101-	\$ 61.90
		210528MNCH			Culture-Recreation Administration	100-45010-101-	\$ 32.52
		210528MNCH			Water Utilities - Administration and General	601-49440-101-	\$ 1.57
		210528MNCH			Sewer Utilities - Administration and General	602-49490-101-	\$ 6.05

Fund Name: All Funds

Date Range: 05/21/2021 To 06/15/2021

<u>Date</u>	<u>Vendor</u>	<u>Check #</u>	<u>Description</u>	<u>Void</u>	<u>Account Name</u>	<u>F-A-O-P</u>	<u>Total</u>
		210528MNCH			Refuse Utilities - Administration and General	603-49520-101-	\$ 18.86
		Total For Check	210528MNCH				\$ 120.90
06/01/2021	MN REVENUE	210528MNREV	pay date 5/28/2021	N	Council/Town Board	100-41110-103-	\$ 125.00
		210528MNREV			Mayor	100-41310-103-	\$ 79.12
		210528MNREV			Clerk	100-41425-103-	\$ 45.07
		210528MNREV			General Government Buildings and Plant	100-41940-101-	\$ 9.06
		210528MNREV			Patrol	100-42123-101-	\$ 210.11
		210528MNREV			STREETS, SIDEWALKS, CURBS	100-43128-101-	\$ 63.71
		210528MNREV			Culture-Recreation Administration	100-45010-101-	\$ 21.79
		210528MNREV			Library Administration	211-45501-103-	\$ 23.22
		210528MNREV			Water Utilities - Administration and General	601-49440-101-	\$ 11.99
		210528MNREV			Sewer Utilities - Administration and General	602-49490-101-	\$ 11.08
		210528MNREV			Refuse Utilities - Administration and General	603-49520-101-	\$ 19.95
		Total For Check	210528MNREV				\$ 620.10
06/01/2021	MSRS	210528MSRS	PAY DATE 05/28/21 - DEFERRED COMP	N	Clerk	100-41425-103-	\$ 33.00
		210528MSRS				100-41425-125-	\$ 20.63
		210528MSRS			General Government Buildings and Plant	100-41940-101-	\$ 48.90
		210528MSRS				100-41940-125-	\$ 16.30
		210528MSRS			Patrol	100-42123-101-	\$ 375.00
		210528MSRS				100-42123-125-	\$ 100.00
		210528MSRS			STREETS, SIDEWALKS, CURBS	100-43128-101-	\$ 156.70
		210528MSRS				100-43128-125-	\$ 69.30
		210528MSRS			Culture-Recreation Administration	100-45010-101-	\$ 15.25
		210528MSRS				100-45010-125-	\$ 14.05
		210528MSRS			Library Administration	211-45501-103-	\$ 17.00
		210528MSRS				211-45501-125-	\$ 10.62
		210528MSRS			Water Utilities - Administration and General	601-49440-101-	\$ 62.45
		210528MSRS				601-49440-125-	\$ 21.25
		210528MSRS			Sewer Utilities - Administration and General	602-49490-101-	\$ 45.70
		210528MSRS				602-49490-125-	\$ 16.90

Fund Name: All Funds

Date Range: 05/21/2021 To 06/15/2021

<u>Date</u>	<u>Vendor</u>	<u>Check #</u>	<u>Description</u>	<u>Void</u>	<u>Account Name</u>	<u>F-A-O-P</u>	<u>Total</u>
		210528MSRS			Refuse Utilities - Administration and General	603-49520-101-	\$ 21.00
		210528MSRS				603-49520-125-	\$ 12.20
		Total For Check	210528MSRS				\$ 1,056.25
06/01/2021	WILLIAM HOLLLOM	210528REIM	PAY DATE 5/28/2021 - INSURANCE PREMIUM REIMBURSEMENT	N	Patrol	100-42123-101-	\$ 125.00
		Total For Check	210528REIM				\$ 125.00
06/01/2021	NORTHEAST SERVICE COOPERATIVE	2106DENTAL	2021 JUNE PREMIUMS - INVOICE 617	N	Clerk	100-41425-132-	\$ 42.00
		2106DENTAL			General Government Buildings and Plant	100-41940-132-	\$ 32.06
		2106DENTAL			Patrol	100-42123-132-	\$ 220.00
		2106DENTAL			STREETS, SIDEWALKS, CURBS	100-43128-132-	\$ 155.16
		2106DENTAL			Culture-Recreation Administration	100-45010-132-	\$ 17.82
		2106DENTAL			Water Utilities - Administration and General	601-49440-132-	\$ 24.52
		2106DENTAL			Sewer Utilities - Administration and General	602-49490-132-	\$ 8.54
		2106DENTAL			Refuse Utilities - Administration and General	603-49520-132-	\$ 23.90
		Total For Check	2106DENTAL				\$ 524.00
06/15/2021	FURTHER	210615HRA	HRA REIMBURSEMENT- INVOICE 39860133	N	EMPLOYEE/RETIREE BENEFITS	100-41950-136-	\$ 54.09
		Total For Check	210615HRA				\$ 54.09
Total For Selected Checks							\$ 32,474.35

For the Period : 5/1/2021 To 5/31/2021

<u>Name of Fund</u>	<u>Beginning Balance</u>	<u>Total Receipts</u>	<u>Total Disbursed</u>	<u>Ending Balance</u>	<u>Less Deposits In Transit</u>	<u>Plus Outstanding Checks</u>	<u>Total Per Bank Statement</u>
General Fund	\$141,470.48	\$3,090.36	\$60,779.53	\$83,781.31	\$89.19	\$2,452.58	\$86,144.70
SPECIAL REVENUE FUNDS (201 through 299)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Petty Cash - Clerk	\$200.00	\$0.00	\$0.00	\$200.00	\$0.00	\$0.00	\$200.00
Petty Cash - Police	\$100.00	\$0.00	\$0.00	\$100.00	\$0.00	\$0.00	\$100.00
Gambling Funds	\$898.62	\$16.87	\$0.00	\$915.49	\$0.00	\$0.00	\$915.49
Tac Prod Tax - Fire Collaboration	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
CBT Sewer Savings	\$7,998.58	\$0.00	\$0.00	\$7,998.58	\$0.00	\$0.00	\$7,998.58
Refuse Savings	\$16,542.17	\$0.00	\$0.00	\$16,542.17	\$0.00	\$0.00	\$16,542.17
City Beautification	\$4,494.51	\$0.00	\$0.00	\$4,494.51	\$0.00	\$0.00	\$4,494.51
Library	\$11,579.75	\$0.00	\$2,232.72	\$9,347.03	\$0.00	\$9.05	\$9,356.08
Sweeper Fund	\$15,843.70	\$0.00	\$0.00	\$15,843.70	\$0.00	\$0.00	\$15,843.70
DEED SCDP PROGRAM	\$33,913.57	\$0.00	\$0.00	\$33,913.57	\$0.00	\$0.00	\$33,913.57
Playground Equipment Fundraiser	\$38,337.30	\$0.00	\$0.00	\$38,337.30	\$0.00	\$0.00	\$38,337.30
Playground Petty Cash	\$250.00	\$0.00	\$0.00	\$250.00	\$0.00	\$0.00	\$250.00
DEBT SERVICE FUNDS (301 through 399)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2014A GO WATER REV BONDS	(\$828.18)	\$1,939.06	\$0.00	\$1,110.88	\$0.00	\$0.00	\$1,110.88
2016A GO REFUNDING BONDS	\$97,688.17	\$6,059.57	\$0.00	\$103,747.74	\$0.00	\$0.00	\$103,747.74
CAPITAL PROJECT FUNDS (401 through 499)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
General Capital Projects	\$81,209.55	\$823.49	\$0.00	\$82,033.04	\$0.00	\$0.00	\$82,033.04
Water	\$244,770.17	\$10,345.08	\$8,094.06	\$247,021.19	\$0.00	\$273.48	\$247,294.67
Sewage Collection and Disposal	\$278,440.71	\$18,706.02	\$16,914.30	\$280,232.43	\$0.00	\$186.30	\$280,418.73
Refuse or Garbage Collection	\$56,023.75	\$5,133.24	\$6,320.35	\$54,836.64	\$0.00	\$204.74	\$55,041.38
FIDUCIARY FUNDS (801 through 899)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Sick Leave 975859 - Hollom	\$4,895.82	\$0.00	\$0.00	\$4,895.82	\$0.00	\$0.00	\$4,895.82
Sick Leave 975856 - Lawson	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Sick Leave 975850 - Odden	\$19,930.01	\$0.00	\$0.00	\$19,930.01	\$0.00	\$0.00	\$19,930.01
Sick Leave 975862 - McCartney	\$995.05	\$0.00	\$0.00	\$995.05	\$0.00	\$0.00	\$995.05
Sick Leave 976015 - DeGuisseppi	\$5,590.37	\$0.00	\$0.00	\$5,590.37	\$0.00	\$0.00	\$5,590.37
Sick Leave 976030 - Hoshal	\$3,441.62	\$0.00	\$0.00	\$3,441.62	\$0.00	\$0.00	\$3,441.62

<u>Name of Fund</u>	<u>Beginning Balance</u>	<u>Total Receipts</u>	<u>Total Disbursed</u>	<u>Ending Balance</u>	<u>Less Deposits In Transit</u>	<u>Plus Outstanding Checks</u>	<u>Total Per Bank Statement</u>
Total	\$1,063,785.72	\$46,113.69	\$94,340.96	\$1,015,558.45	\$89.19	\$3,126.15	\$1,018,595.41

ADAM M HECIMOVICH	City Council/Town Board					Date
BRYAN D JOHNSON	City Council/Town Board					Date
DEBORAH LEE TRBOYEVICH	City Council/Town Board					Date
NANCILYN MEYER	City Council/Town Board					Date
ROBERT M STEIN	City Council/Town Board, Mayor					Date



Bovey Police Department

Chief of Police, William Hollom

Bovey Monthly Report

Printed on June 1, 2021

CFS #	Responder Units	CFS Date/Time	Responder Agencies	Descriptions
2021-009662	247	05/01/21 00:10	BPD	Traffic
2021-009664	247	05/01/21 00:47	BPD	Animal Complaint
2021-009665	247	05/01/21 01:19	BPD	Traffic
2021-009667	247	05/01/21 01:51	BPD	Traffic
2021-009686	245	05/01/21 10:53	BPD	911 Follow Up
2021-009694	245	05/01/21 13:04	BPD	Mentally Disturbed
2021-009716	247	05/01/21 17:15	BPD	Disturbance
2021-009724	247	05/01/21 18:56	BPD	Traffic
2021-009740	247	05/01/21 22:21	BPD	Traffic
2021-009747	247, 734	05/02/21 00:07	BPD, ICSO	Misc
2021-009751	245	05/02/21 05:28	BPD	DNR
2021-009753	245	05/02/21 06:25	BPD	Dog/Cat Found
2021-009779	336, 245, 730, 739	05/02/21 15:14	BPD, GRPD, ICSO	Disturbance
2021-009781	163, 245, 165, TLF1	05/02/21 16:00	163, 165, BPD, TLF1	Ambulance
2021-009784	247	05/02/21 17:07	BPD	Traffic
2021-009788	247	05/02/21 17:49	BPD	Warrant;
2021-009799	247	05/02/21 19:50	BPD	Traffic
2021-009804	247	05/02/21 20:59	BPD	911 Follow Up
2021-009812	247	05/02/21 23:49	BPD	Public Assist
2021-009814	247	05/03/21 00:27	BPD	Traffic
2021-009818	247	05/03/21 02:33	BPD	Traffic
2021-010023	245	05/05/21 11:45	BPD	Disturbance
2021-010025	245	05/05/21 11:54	BPD	Suspicious Activity
2021-010038	247	05/05/21 13:10	BPD	Dog/Cat Lost
2021-010069	247	05/05/21 18:58	BPD	Property Damage
2021-010099	247	05/05/21 23:34	BPD	Traffic
2021-010104	247	05/06/21 02:18	BPD	Traffic
2021-010121	245	05/06/21 09:33	BPD	911 Follow Up
2021-010124	245	05/06/21 10:01	BPD	Zoning/Ordinance
2021-010178	247	05/06/21 19:51	BPD	911 Follow Up
2021-010192	720, 247	05/06/21 22:10	BPD, ICSO	Assist Other Agency
2021-010194	247	05/06/21 23:03	BPD	Traffic
2021-010202	247, 258	05/07/21 01:19	BPD, CPD	Traffic
2021-010444	717, 245	05/10/21 10:16	BPD, ICSO	Assist Other Agency
2021-010475	245	05/10/21 14:06	BPD	Suspicious Vehicle
2021-010504	247, 721	05/10/21 19:48	BPD, ICSO	Public Assist
2021-010506	247	05/10/21 20:13	BPD	Traffic
2021-010525	247	05/10/21 23:00	BPD	Suspicious Vehicle
2021-010534	247	05/11/21 04:05	BPD	Fire - Grass/Brush
2021-010535	247	05/11/21 04:44	BPD	Traffic

CFS #	Responder Units	CFS Date/Time	Responder Agencies	Descriptions
2021-010540	245	05/11/21 08:02	BPD	911 Follow Up
2021-010557	247	05/11/21 11:40	BPD	Abandoned Vehicle
2021-010565	247	05/11/21 12:35	BPD	Dog/Cat Lost
2021-010686	247, 258	05/12/21 17:08	BPD, CPD	Burglary
2021-010708	247	05/12/21 23:25	BPD	Traffic
2021-010709	247	05/12/21 23:42	BPD	Traffic
2021-010711	718, 247, 241, 732	05/13/21 00:44	BPD, ICSO	Disturbance
2021-010822	245	05/14/21 09:56	BPD	Fraud
2021-010837	245	05/14/21 14:24	BPD	Driving Complaint
2021-010844	246	05/14/21 15:18	BPD	Public Assist
2021-010872	247	05/14/21 20:01	BPD	Traffic
2021-010887	247	05/15/21 01:04	BPD	Traffic
2021-010893	247	05/15/21 02:37	BPD	Traffic
2021-010905	246	05/15/21 08:15	BPD	Suspicious Vehicle
2021-010929	246, TLFD1	05/15/21 12:09	BPD, TLFD	Fire - Other
2021-010932	246	05/15/21 12:26	BPD	Animal Complaint
2021-010944	246	05/15/21 14:20	BPD	911 Follow Up
2021-010963	342, 242	05/15/21 19:07	BPD, GRPD	Traffic
2021-010979	705, 247	05/15/21 22:18	BPD, ICSO	Disturbance
2021-011004	246	05/16/21 10:16	BPD	Mentally Disturbed
2021-011013	246	05/16/21 11:07	BPD	Public Assist
2021-011015	246	05/16/21 11:17	BPD	Property Found
2021-011026	246	05/16/21 14:50	BPD	Property Damage
2021-011040	247	05/16/21 17:23	BPD	Suspicious Person
2021-011340	245	05/19/21 10:52	BPD	Driving Complaint
2021-011375	247	05/19/21 17:05	BPD	911 Follow Up
2021-011386	247	05/19/21 19:41	BPD	Traffic
2021-011401	704, 247	05/20/21 01:45	BPD, ICSO	Property Damage
2021-011440	245	05/20/21 12:31	BPD	Zoning/Ordinance
2021-011442	245, TLFD1	05/20/21 12:34	BPD, TLFD	Alarm
2021-011465	247	05/20/21 15:23	BPD	Welfare Check
2021-011475	245	05/20/21 16:39	BPD	911 Follow Up
2021-011494	247	05/20/21 19:44	BPD	Traffic
2021-011495	247	05/20/21 19:46	BPD	911 Follow Up
2021-011797	245	05/24/21 14:22	BPD	Animal Complaint
2021-011803	247	05/24/21 16:30	BPD	Traffic
2021-011808	247	05/24/21 17:04	BPD	Traffic
2021-011811	247	05/24/21 17:46	BPD	Traffic
2021-011815	247	05/24/21 19:07	BPD	Traffic
2021-011816	247	05/24/21 19:12	BPD	Missing Person
2021-011829	247	05/24/21 23:29	BPD	Disturbance
2021-011880	245	05/25/21 14:10	BPD	Patrol Request
2021-011898	164, 245, 250, 162,	05/25/21 15:49	162, 164, BPD, CPD,	Ambulance
2021-011927	247, TLFD1	05/25/21 20:37	BPD, TLFD	Misc
2021-011928	247, TLFD1	05/25/21 20:38	BPD, TLFD	Fire - Other
2021-011945	247, 162, CFD1, TLFD1	05/26/21 02:47	162, BPD, CFD, TLFD	Ambulance
2021-012090	247	05/27/21 15:51	BPD	

CFS #	Responder Units	CFS Date/Time	Responder Agencies	Descriptions
2021-012095	247	05/27/21 16:22	BPD	
2021-012132	245	05/28/21 06:26	BPD	Driving Complaint
2021-012166	247	05/28/21 14:26	BPD	Property Damage
2021-012207	714, 247	05/28/21 23:29	BPD, ICSO	Intoxicated Person
2021-012211	247	05/29/21 00:47	BPD	Domestic
2021-012245	164, 245, TLF1	05/29/21 12:18	164, BPD, TLF1	Ambulance
2021-012248	245	05/29/21 12:37	BPD	Welfare Check
2021-012253	245	05/29/21 13:04	BPD	Public Assist
2021-012286	247	05/29/21 17:54	BPD	Traffic
2021-012294	247	05/29/21 19:24	BPD	Dog/Cat Found
2021-012304	247	05/29/21 21:34	BPD	Public Assist
2021-012314	247	05/30/21 00:18	BPD	Property Damage
2021-012319	247	05/30/21 01:15	BPD	Misc Officer
2021-012365	245	05/30/21 15:19	BPD	Driving Complaint
2021-012373	245	05/30/21 16:29	BPD	911 Follow Up
2021-012384	247	05/30/21 18:38	BPD	911 Follow Up
2021-012390	247	05/30/21 20:51	BPD	911 Follow Up
2021-012406	247	05/31/21 02:46	BPD	Traffic

Total Records: 105

CITY OF BOVEY
PUBLIC WORKS DEPARTMENT
MONTHLY REPORT

MAY 2021

Streets

- 1 38 Gopher One locates.
- 2 Raked City owned ditch area adjacent to Frontage Road and hauled leaves away.
- 3 Raked areas of town that had debris from stockpiling snow.
- 4 Finished sod repairing, put down black dirt and seed as needed.
- 5 Replaced 1 street light bulb and 1 photocell on North 2nd Street.
- 6 Removed plows and sanders, cleaned and stored.
- 7 Hauled brush, compost bags and metal as needed.
- 8 May 12th first day of mowing.
- 9 Started annual clean up days on May 3rd.
- 10 Billed Itasca County for winter maintenance of CSAH 61.
- 11 Derek Vekich asked if we could have the City belongings out of the upper West stall at the old fire hall. We can transfer some of it down below but the stage is the biggest issue. We may want to look at selling it. The Farmer's Day Assn didn't use it in 2019, they rented a stage from Lefty's.
- 12 Filled potholes with cold mix.
- 13 Cleaned up snow storage area West of old Fire Hall, hauled in some class V and dressed up the parking area between the Post Office and the old Fire Hall.
- 14 Minnesota Power replaced all the older style HID street lights with LED lighting. Over the last 2 years, as the City owned street light bulbs have burnt out, I have been converting those with LED bulbs as well.
- 15 Weed whipped all areas around town and started putting down weed killer.
- 16 Called out on Sunday the 30th, somebody knocked down a street light pole by the old Laundromat. Hauled pole away and cleaned up the broken glass.
- 17 Put up and took down flags in observance of Memorial Day.

Water

- 1 Updated water meter cost analysis and submitted a letter to PFA to remain on project priority list for next funding cycle.
- 2 Turned on water service for ballpark irrigation.
- 3 Removed more of the beaver dam at the backwash pond to get the pond to a lower level.
- 4 Removed brush in backwash ditch behind pump house in preparation for ditch dredging,

Sewer

- 1 Performed weekly and monthly maintenance for Trailview lift station.
- 2 Opened RV dump station for the season.

Garbage

- 1 Garbage hauled for May- 28.63 tons. Weekly average- 7.16 tons.

Vehicles/Equipment

- 1 John Deere Mowers- checked over for the Summer season, greased both and replaced the battery in the 2018 mower.
- 2 Got the water wagon for watering flowers ready for the season.
- 3 Dump Truck- started scraping the box to prep for painting.

Buildings

- 1 City Hall- cleaned as needed.
- 2 City Hall- only ran the boiler as needed. Shut down for good on May 20th.
- 3 City Hall- pressure washed steps to remove salt stains.

Respectfully submitted,

Kevin D Odden

Kevin Odden
Maintenance Supervisor

Nielsen Builders Inc

33401 Scenic Hwy
Bovey, MN 55709

Estimate

Date	Estimate #
6/14/2021	170

Name / Address
City of Bovey Att: Kevin Odden Bovey MN 55709

Project

Description	Rate	Total
BID IS FOR A CITY GARAGE ADDITION - 40' x 50' x 14' Includes: 6" thick concrete slab with a 1' X 1' thickened edge with rebar and road mesh; 2 X 8 framing 2' o.c.; 7/16 OSB wall sheeting; 4/12 pitched roof 2' o.c.; 1/2' OSB roof sheeting; metal roof; aluminum soffit & fascia; metal for sidewalls; 1 - 36" man door; 1 - 18 X 12 ribbed insulated overhead door; Contingency (this is in case of material increase and/or unforeseen extra work) SITE PREP IS NOT INCLUDED IN BID; NO ELECTRICAL INCLUDED; NO OVERHEAD DOOR OPENER; NO INTERIOR FINISHING; NO BUILDING PERMIT INCLUDED	84,512.00	84,512.00
	8,451.00	8,451.00
Total		\$92,963.00

TROUT LAKE FIRE
June 9, 2021
5:00 P.M. ZOOM MEETING

1. Call to order – Ken Decoster called the meeting to order at 5:00 p.m. Members present were Ken Decoster, Deborah Trboyevich, Bryan Johnson, Mary Roy, and Tara DeGuisseppi.
2. Minutes – May 12, 2021 minutes were approved. Johnson/Trboyevich/all in favor
3. Treasurer’s reports
 - a. Approve claims – Trboyevich/Johnson/all in favor
 - b. May financials – Trboyevich/Johnson/all in favor
4. Old Business –
 - a. Board asked Decoster to move forward with tarring.
 - b. Lighting of flag is not adequate.
5. New Business – Approve death benefit payout to the family of Justin Patnaude in the amount of \$14,775. Johnson/Trboyevich/all in favor
6. Adjourn – Trboyevich/Johnson/all in favor. Meeting adjourned at 5:11 p.m.

Minutes taken by:
Tara DeGuisseppi, Clerk

AGED BALANCES

CITY OF BOVEY

DATE: 06/01/2021 AUTHOR: BOVT33

CRITERIA: ACCT#: 0 - 999999999 NAME: 0 - Z ZIP: 0 - 0 * includes unbilled transactions

STATUS KEY: N=NORMAL W=NEW C=CUTOFF O=CHARGEOFF I=INACTIVE F=FINAL D=DISABLED R=RENTER L=LANDLORD

Acct#	Stat	Customer	Current	Over 30	Over 60	Over 90	Balance
3102	N	ALLAIN, RUTH	\$134.19	\$127.80	\$99.95	\$0.00	\$361.94
4103	N	ALLEN, KEYS	\$149.30	\$0.00	\$0.00	\$0.00	\$149.30
8390137	N	ANDERSON, TAMMY	\$38.77	\$0.00	\$0.00	\$0.00	\$38.77
8390149	N	ANTHONY INGMAN,	\$137.30	\$140.29	\$23.11	\$0.00	\$300.70
16101	N	BENTOW, ARIC	\$122.80	\$0.00	\$0.00	\$0.00	\$122.80
8389914	N	BERDAHL, STEVE	\$196.09	\$0.00	\$0.00	\$0.00	\$196.09
5166812	N	BERNAL, JESSE	\$107.94	\$78.73	\$0.00	\$0.00	\$186.67
8390188	N	BETH WILSON	\$92.31	\$93.63	\$103.46	\$63.14	\$352.54
20102	N	BIBICH, MICHAEL	\$36.04	\$0.00	\$0.00	\$0.00	\$36.04
30102	N	BOORMAN, DUANE	\$118.15	\$0.00	\$0.00	\$0.00	\$118.15
29101	N	BRAY, JOSEPHINE	\$116.66	\$0.00	\$0.00	\$0.00	\$116.66
8390177	N	BROSE, JACK	\$104.00	\$0.00	\$0.00	\$0.00	\$104.00
8390175	N	BYMARK, AMBER	\$122.80	\$0.00	\$0.00	\$0.00	\$122.80
37101	N	CALBERY, RUSSELL	\$1.00	\$0.00	\$0.00	\$0.00	\$1.00
126101	N	CARD, DARIN	\$129.71	\$137.81	\$0.29	\$0.00	\$267.81
8389938	N	CARNER, LACY	\$116.80	\$0.00	\$0.00	\$0.00	\$116.80
87101	N	CASPER, CHAUNTEL	\$114.49	\$0.00	\$0.00	\$0.00	\$114.49
8390181	N	CHELSEA GEISTHARDT	\$128.94	\$122.80	\$0.00	\$0.00	\$251.74
46101	N	CLOUTIER, BOB	\$105.03	\$0.00	\$0.00	\$0.00	\$105.03
8389965	N	DONALD SNOW, JR	\$104.00	\$0.00	\$0.00	\$0.00	\$104.00
8390131	N	E JOHNSON, FRANK	\$116.80	\$0.00	\$0.00	\$0.00	\$116.80
64101	N	FACES NORTH INC	\$118.19	\$0.00	\$0.00	\$0.00	\$118.19
8390038	N	GO GREEN TSB, LLC	\$286.74	\$0.00	\$0.00	\$0.00	\$286.74
169101	N	GOGGLEYE, ROCKY	\$59.89	\$57.04	\$54.32	\$336.42	\$507.67
8389915	N	GOULD, JIM	\$104.00	\$0.00	\$0.00	\$0.00	\$104.00
8389991	F	GOULET, ALEX	\$5.92	\$5.64	\$5.37	\$107.39	\$124.32
13102	N	GREENWAY JOINT	\$17.87	\$0.00	\$0.00	\$0.00	\$17.87
89101	N	GRIFE, KELLY	\$122.74	\$0.00	\$0.00	\$0.00	\$122.74
8390162	N	GUNNER HELLER	\$129.39	\$123.23	\$8.64	\$0.00	\$261.26
87102	N	HANSON, JESSE	\$130.09	\$122.80	\$23.03	\$0.00	\$275.92
81101	N	HEINZER, GARY	\$113.67	\$0.00	\$0.00	\$0.00	\$113.67
155101	N	HOOPMAN, ETHAN	\$131.80	\$125.52	\$54.46	\$0.00	\$311.78
8389978	N	HOWARD, KATRINA	\$58.41	\$55.63	\$52.98	\$309.63	\$476.65
8389926	N	HURLBUT, JORDAN	\$123.08	\$125.54	\$0.00	\$0.00	\$248.62
111101	N	INTEGRITY PROPERTY	\$1283.79	\$0.00	\$0.00	\$0.00	\$1283.79
8390035	N	J WALLACE, KRISTY	\$116.80	\$116.80	\$116.80	\$85.40	\$435.80
8389930	N	JASON SHEIMAN	\$41.30	\$37.50	\$37.50	\$1.00	\$117.30
121101	N	JORGENSEN, STAR	\$122.80	\$0.00	\$0.00	\$0.00	\$122.80
8390192	N	JOSH GARNER	\$90.48	\$86.17	\$82.07	\$78.16	\$336.88
123101	N	KANGAS, JAKE	\$122.80	\$0.00	\$0.00	\$0.00	\$122.80
8389936	N	KENT BRAINARD	\$122.64	\$116.80	\$0.00	\$0.00	\$239.44

AGED BALANCES

CITY OF BOVEY

DATE: 06/01/2021 AUTHOR: BOVT33

CRITERIA: ACCT#: 0 - 999999999 NAME: 0 - Z ZIP: 0 - 0 * includes unbilled transactions

STATUS KEY: N=NORMAL W=NEW C=CUTOFF O=CHARGEOFF I=INACTIVE F=FINAL D=DISABLED R=RENTER L=LANDLORD

Acct#	Stat	Customer	Current	Over 30	Over 60	Over 90	Balance
8389949	N	LAUDENBACH, MARK	\$101.04	\$0.00	\$0.00	\$0.00	\$101.04
146101	N	MAKI, RON	\$107.37	\$67.42	\$0.00	\$0.00	\$174.79
149101	N	MALLUM, JASON	\$135.74	\$0.00	\$0.00	\$0.00	\$135.74
7101	N	MATTHEWS, BRIAN	\$104.00	\$0.00	\$0.00	\$0.00	\$104.00
23101	N	MILLER, KATRINA	\$122.64	\$116.80	\$0.00	\$0.00	\$239.44
162101	N	MILLER, TAMMY	\$122.34	\$0.00	\$0.00	\$0.00	\$122.34
299101	N	MORAND, RYAN	\$67.20	\$0.00	\$0.00	\$0.00	\$67.20
8390196	N	NIELSEN, DAN	\$202.95	\$193.29	\$0.00	\$0.00	\$396.24
8390169	N	NIELSEN, DANIEL	\$122.27	\$109.48	\$0.00	\$0.00	\$231.75
175101	N	NOBLE, AMANDA	\$108.25	\$0.00	\$0.00	\$0.00	\$108.25
182101	N	OLSON, KENNETH	\$126.43	\$72.52	\$0.00	\$0.00	\$198.95
34101	N	OOHOUDT, NYCOLE	\$130.86	\$40.10	\$0.00	\$0.00	\$170.96
8389961	N	PAMELA OLSON	\$149.81	\$142.68	\$145.41	\$252.15	\$690.05
8389953	N	PAPE, SHANNON	\$116.80	\$0.00	\$0.00	\$0.00	\$116.80
8389928	I	PELUSO, MARC	\$17.77	\$16.93	\$16.12	\$322.39	\$373.21
8389927	N	PELUSO, MARC	\$139.11	\$132.49	\$53.74	\$0.00	\$325.34
8389913	N	PELUSO, MARC	\$106.40	\$108.00	\$77.62	\$2.33	\$294.35
150101	N	PFEIFFER, DEREK	\$122.80	\$0.00	\$0.00	\$0.00	\$122.80
193101	N	PICKETT, DARIEL	\$1.20	\$0.00	\$0.00	\$0.00	\$1.20
8389937	N	PLANTE, BRIAN	\$116.80	\$0.00	\$0.00	\$0.00	\$116.80
8390014	N	PROPERTIES LLC,	\$122.80	\$0.00	\$0.00	\$0.00	\$122.80
8390182	N	QUADE, AUSTIN	\$115.66	\$0.00	\$0.00	\$0.00	\$115.66
8389945	N	RENOLLET, ALEX	\$122.80	\$0.00	\$0.00	\$0.00	\$122.80
8389976	N	SCHNEIDER, TED	\$127.86	\$101.18	\$0.00	\$0.00	\$229.04
8390159	N	SENOGLES, IRIS	\$116.80	\$0.00	\$0.00	\$0.00	\$116.80
218101	N	SETNOSKY, CHARLES	\$135.03	\$128.60	\$115.97	\$0.00	\$379.60
266101	N	SHEIMAN, JASON	\$135.39	\$128.94	\$122.80	\$0.00	\$387.13
8390034	N	SLAUBAUGH,	\$116.80	\$0.00	\$0.00	\$0.00	\$116.80
33101	N	SMITH, SOSHANNA	\$122.80	\$0.00	\$0.00	\$0.00	\$122.80
8389973	N	STANLEY, TRINA	\$159.35	\$0.00	\$0.00	\$0.00	\$159.35
8390156	N	STEFANI MOREN	\$128.77	\$122.64	\$116.80	\$0.00	\$368.21
227101	N	STEIN, BOB	\$84.97	\$0.00	\$0.00	\$0.00	\$84.97
8389971	N	STRAM, JANET	\$110.96	\$0.00	\$0.00	\$0.00	\$110.96
8390158	N	TAVERN ON THE	\$605.04	\$0.00	\$0.00	\$0.00	\$605.04
1101	N	THOMPSON, KEITH	\$25.30	\$0.00	\$0.00	\$0.00	\$25.30
239101	N	TRBOYEVICH, CORY	\$152.46	\$145.20	\$138.29	\$279.72	\$715.67
245101	N	TREST, WESLEY	\$132.10	\$105.97	\$0.00	\$0.00	\$238.07
8389921	N	VOGEL, HEATHER	\$274.60	\$0.00	\$0.00	\$0.00	\$274.60
263101	N	WEED, KRISTEN	\$134.90	\$128.48	\$113.53	\$0.00	\$376.91
264101	N	WEITZEL, ADAM	\$122.80	\$0.00	\$0.00	\$0.00	\$122.80
7892967	N	WILLIAMS, OZZEY &	\$99.95	\$0.00	\$0.00	\$0.00	\$99.95

AGED BALANCES

CITY OF BOVEY

DATE: 06/01/2021 AUTHOR: BOVT33

CRITERIA: ACCT#: 0 - 999999999 NAME: 0 - Z ZIP: 0 - 0 * includes unbilled transactions

STATUS KEY: N=NORMAL W=NEW C=CUTOFF O=CHARGEOFF I=INACTIVE F=FINAL D=DISABLED R=RENTER L=LANDLORD

Acct#	Stat	Customer	Current	Over 30	Over 60	Over 90	Balance
270101	N	WITTSTRUCK,	\$37.50	\$37.50	\$37.50	\$114.50	\$227.00
273101	N	YOST, ANGEL	\$122.80	\$0.00	\$0.00	\$0.00	\$122.80
274101	N	YOST, KELSIE	\$122.80	\$0.00	\$0.00	\$0.00	\$122.80
8390199	N	YOURCHUCK, JOANNE	\$104.00	\$0.00	\$0.00	\$0.00	\$104.00
275101	N	ZILBERT, JOHN	\$56.72	\$0.00	\$0.00	\$0.00	\$56.72
		Totals(87):	\$11,408.26	\$3,571.95	\$1,599.76	\$1,952.23	\$18,532.20

**INDIVIDUAL
AGREEMENT
BETWEEN**

THE CITY OF BOVEY

AND

CLERK/LIBRARY DIRECTOR

JANUARY 1, 2020 – DECEMBER 31, 2022

DRAFT

ARTICLE 1 – PURPOSE

SECTION 1: PARTIES

The Council for the City of Bovey, Bovey, MN enters into this agreement with Tara DeGuiseppi, who agrees to perform the duties of Clerk/Library Director.

ARTICLE II – BASIC PROVISIONS

SECTION 1: BASIC SERVICE

The Clerk/Library Director shall faithfully perform the services prescribed by the City Council whether such services are specifically described in this contract or in a general job description, and abide by the rules, regulations and policies as established by the City Council and the State of Minnesota.

SECTION 2: DUTY YEAR

The Clerk/Library Director position is a part time position (.625 FTE) with duty year defined as a twelve-month contract year (Jan to Dec) as provided herein.

SECTION 3: HOLIDAYS

The Clerk/Library Director shall be entitled to paid holidays at the rate of 5 hours per holiday for the following:

New Year's Day	Labor Day
Martin Luther King Jr. Day	Thanksgiving
Good Friday	Day After Thanksgiving Day
President's Day	Christmas Eve (1/2 day)
Memorial Day	Christmas Day
Independence Day	New Year's Eve (1/2 day)
Veterans Day	Floating Holiday

SECTION 4: SALARY

The Clerk/Library Director shall be paid according to the schedule listed below:

City of Bovey Wage – Step Plan	Start	2 nd Year	3 rd Year	4 th Year	5 th Year	10 th Year	20 th Year
PERCENT STEP	80%	82%	84%	86%	90%	96%	Full
2020	\$30.06	\$30.82	\$31.57	\$32.32	\$33.82	\$36.08	\$37.58
2021	\$30.97	\$31.74	\$32.52	\$33.29	\$34.84	\$37.16	\$38.71
2022	\$31.90	\$32.69	\$33.49	\$34.29	\$35.88	\$38.28	\$39.87

SECTION 5: VACATION

The Clerk/Library Director shall receive vacation on January 1 of each year as listed below:

Year 2020	75 hours
Year 2021	75 hours
Year 2022	100 hours

SECTION 6: OVERTIME

Overtime will be paid after 8 hours per day on required days only. Example: Election Day required hours 6:30 a.m. until after 9:00 p.m.

SECTION 7: JURY DUTY

If employee is selected to serve on jury duty, the employee will be paid at her regular hourly wage for missed time.

SECTION 8: INSURANCE

\$20,000 life insurance policy will be provided and paid for by the employer at 100% premium cost.

The current health insurance plan held by the City will be offered to the employee at a cost of 37.5% of the premium. The employer will contribute the full amount of \$3000 single plan or \$6000 family plan into the employees Health Savings Account. The city contribution shall occur on January 1 of each year.

The employer will provide and pay dental coverage at 100% premium cost.

An employee who retires and has at least 15 years or more of service, shall become eligible for the insurance program currently in effect for the City of Bovey. A single plan premium will be paid in full by the city. If employee elects the family plan, the employee shall pay 50% of the difference in cost between a single and family plan. The employer will fund the HRA at \$3000 single plan and \$6000 family plan on January 1st of each year.

At age 65, the employee must enroll in Medicare and only a supplemental plan currently in effect for the City of Bovey will be provided and paid for by the employer.

SECTION 9: DISCRETIONARY BENEFIT PAYMENTS

The Employer shall provide and pay a matching contribution each pay period to the Employee's Deferred Compensation Plan. The matching contribution shall be up to \$50 each pay period after 5 years of service and up to \$100 each pay period after 10 years of service.

ARTICLE III TRAVEL EXPENSES

SECTION 1: CONFERENCES AND MEETINGS

The City of Bovey shall pay all legally valid expenses and fees for attendance at professional conferences and meetings with other entities when attendance thereof is required, directed, or permitted by the City Council and/or Library Board.

SECTION 2: CAR EXPENSE

The City of Bovey shall compensate the Clerk/Library Director for business use of their private automobile at the current federal rate.

ARTICLE IV – LEAVES OF ABSENCE

SECTION 1: EMERGENCY LEAVE

The Clerk/Library Director may be granted emergency leave during the contract year at the discretion of the City Council.

SECTION 2: PERSONAL LEAVE

The Clerk/Library Director shall receive 30 hours of personal leave time per calendar year.

SECTION 3: BEREAVEMENT LEAVE

Absence of three days, without loss of pay shall be allowed in the case of death in the immediate family. Immediate family shall be defined as a brother, sister, son, daughter, father, mother, guardian, wife, husband, father-in-law, mother-in-law, grandchildren, and grandparents of either the employee or his/her spouse, or others with prior approval of the City Council.

SECTION 4: SICK LEAVE

Sick leave will be earned at the rate of 5 hours per month. The resulting value shall be placed in an interest-bearing account. When sick leave is used, the resulting sick leave pay will be subtracted and paid from the sick leave account.

Upon separation of employment, the Clerk/Library Director will receive 100% of their accrued sick leave bank. If terminated for just cause, employee is not entitled to receive any sick leave pay out benefits.

EXTENSIONS OR MODIFICATIONS TO AGREEMENT

Any extensions of, or modifications to this agreement or to any provision contained herein, must be in writing and approved by a vote of the City Council and signed and executed by the parties.

AT WILL AGREEMENT

This is an at-will agreement and Employee shall be subject to termination at any time without reason or cause. The parties agree that this employment relationship will automatically renew on January 1, 2023, unless the contract or agreement is terminated or amended in writing by either the City Council or the Employee.

ARTICLE V – DOCUMENT AUTHORIZATION

This contract shall be effective only upon signature of the Mayor and after authorization for such signature was taken by the City Council and appropriate action recorded in its minutes.

City of Bovey
PO Box 399
402 2nd Street
Bovey, MN 55709

Clerk/Library Director

Mayor

Dated this ____ day of _____, 2021.

Dated this ____ day of _____, 2021.