

BOVEY CITY COUNCIL MEETING
April 21, 2021
6:00 p.m. Council meeting
Virtual via Zoom or In-Person Club Room

CALL TO ORDER:

ROLL CALL:

APPROVE AGENDA:

GUESTS: 1. Derek Vekich – KMDA additional land

PUBLIC FORUM:

CONSENT AGENDA: 1. Minutes from April 7, 2021 council meeting
2. Disbursements for claims and payroll

DEPARTMENT HEADS & COMMITTEES:

1. Police, Chief William Hollom
 - a. March report
 - b. Don Winters' property
2. Attorney, John Dimich
3. City Council
 - a. Unleashed pets (Hecimovich)
 - b. Fire Board minutes (March & April) – informational
4. City Clerk, Tara DeGuseppi
 - a. Insurance Liability Waiver

**UNFINISHED
BUSINESS:**

NEW BUSINESS:

CORRESPONDENCE:

ADJOURNMENT:

BOVEY CITY COUNCIL MEETING
April 7, 2021
6:00 p.m. Council meeting
Bovey City Hall and Virtual via Zoom

CALL TO ORDER: Mayor Pro tem Deborah Trbojevich called the meeting to order at 6:00 p.m.

ROLL CALL: Members present were Deborah Trbojevich, Robert Stein, Bryan Johnson, Nancilyn Meyer-Nail, and Adam Hecimovich.

APPROVE AGENDA: Johnson/Meyer-Nail with addition of Don Winters' property

GUESTS: 1. Loren Solberg – lot by water tower. Jointly owned by United Presbyterian and Bethel Trinity. Purchase price was \$33,332. There are outstanding fees to Attorney Kent Nyberg for boundary work and deed recording. They would also like closing costs covered if the City were to purchase it.

PUBLIC INPUT: None

CONSENT AGENDA: 1. Minutes from March 17, 2021 council meeting
2. Disbursements for claims and payroll
Hecimovich/Johnson/all in favor

DEPARTMENT HEADS & COMMITTEES:

1. Public Works, Kevin Odden
 - a. Status Report - informational
 - b. Resolution 21-0407 Mine land Reclamation Program – Stein/Johnson/roll call vote with all in favor

2. Council members
 - a. Clean Up Days (Stein) – last year had extensive abuse and misuse of dumpster. Hecimovich motioned in support of City sponsored clean up days/2nd by Meyer-Nail/Hecimovich, Meyer-Nail, Trbojevich, Stein in favor. Johnson opposed. Motion carried.
 - b. Unleashed dogs (Hecimovich) – add to next agenda
 - c. Possible land donation (Trbojevich) – Mikulich property (five 25 foot lots in manufacture home area). Consensus was to not accept donation for park due to the costs it would bring to the city.
 - d. Don Winters' property (Meyer-Nail) – Meyer-Nail would like to see action against him. Property is much worse. Hollom will follow up.

UNFINISHED BUSINESS: None

NEW BUSINESS: None

CORRESPONDENCE: None

ADJOURNMENT: Stein/Hecimovich/all in favor. Meeting adjourned at 6:35 p.m.

Tara DeGuseppi, Clerk

Robert Stein, Mayor

Date

Date Range : 3/19/2021 To 4/19/2021

<u>Date</u>	<u>Vendor</u>	<u>Description</u>	<u>Claim #</u>	<u>Total</u>	<u>Account #</u>	<u>Account Name</u>	<u>Detail</u>
04/13/2021	AFSCME COUNCIL 65	PAYROLL ENDING 3/26/2021 PAY DATE 4/2/2021	2708	\$106.52			
					100-41425-103-	Clerk	\$17.58
					100-41940-101-	General Government Buildings and Plant	\$3.47
					100-43128-101-	STREETS, SIDEWALKS, CURBS	\$19.63
					211-45501-103-	Library Administration	\$9.05
					601-49440-101-	Water Utilities - Administration and General	\$33.47
					603-49520-101-	Refuse Utilities - Administration and General	\$11.77
					602-49490-101-	Sewer Utilities - Administration and General	\$1.27
					100-45010-101-	Culture-Recreation Administration	\$10.28
04/13/2021	AFSCME PEOPLE	payroll ending 3/26/21 \$4.20 Contribution - Justin Hoshal	2709	\$4.20			
					100-43128-101-	STREETS, SIDEWALKS, CURBS	\$1.08
					603-49520-101-	Refuse Utilities - Administration and General	\$0.69
					601-49440-101-	Water Utilities - Administration and General	\$2.36
					602-49490-101-	Sewer Utilities - Administration and General	\$0.01
					100-41940-101-	General Government Buildings and Plant	\$0.01
					100-45010-101-	Culture-Recreation Administration	\$0.05
04/19/2021	SOFTLINE DATA INC	INVOICE 11997 - BILL CARDS	2710	\$107.50			
					601-49440-201-	Water Utilities - Administration and General	\$35.83
					602-49490-201-	Sewer Utilities - Administration and General	\$35.83
					603-49520-201-	Refuse Utilities - Administration and General	\$35.84
04/19/2021	ITASCA COUNTY AUDITOR/TREASURER	HAULER'S LICENSE FEE	2711	\$50.00			

Date Range : 3/19/2021 To 4/19/2021

<u>Date</u>	<u>Vendor</u>	<u>Description</u>	<u>Claim #</u>	<u>Total</u>	<u>Account #</u>	<u>Account Name</u>	<u>Detail</u>
					603-49520-433-	Refuse Utilities - Administration and General	\$50.00
04/19/2021	LEAGUE OF MN CITIES INSURANCE TRUST	ACCOUNT #10003526 - PROPERTY/CASUALTY	2712	\$19,565.00			
					100-41940-361-	General Government Buildings and Plant	\$3,767.50
					100-42123-361-	Patrol	\$5,156.00
					100-43128-361-	STREETS, SIDEWALKS, CURBS	\$3,070.00
					100-45010-361-	Culture-Recreation Administration	\$458.00
					211-45501-361-	Library Administration	\$2,623.50
					601-49440-361-	Water Utilities - Administration and General	\$1,216.00
					602-49490-361-	Sewer Utilities - Administration and General	\$1,732.00
					603-49520-361-	Refuse Utilities - Administration and General	\$1,542.00
04/19/2021	MN PEIP	INVOICE 1081702 - APRIL & MAY 2021 PREMIUMS	2713	\$12,996.00			
					100-41425-103-	Clerk	\$382.00
					100-41425-131-	Clerk	\$639.70
					100-42123-101-	Patrol	\$257.06
					100-42123-131-	Patrol	\$5,217.42
					100-43128-101-	STREETS, SIDEWALKS, CURBS	\$769.48
					100-43128-131-	STREETS, SIDEWALKS, CURBS	\$3,077.92
					603-49520-101-	Refuse Utilities - Administration and General	\$118.30
					603-49520-131-	Refuse Utilities - Administration and General	\$473.18
					601-49440-101-	Water Utilities - Administration and General	\$121.78
					601-49440-131-	Water Utilities - Administration and General	\$487.08
					602-49490-101-	Sewer Utilities - Administration and General	\$42.42
					602-49490-131-	Sewer Utilities - Administration and General	\$169.66
					100-41940-101-	General Government Buildings and Plant	\$159.42
					100-41940-131-	General Government Buildings and Plant	\$637.70

Date Range : 3/19/2021 To 4/19/2021

<u>Date</u>	<u>Vendor</u>	<u>Description</u>	<u>Claim #</u>	<u>Total</u>	<u>Account #</u>	<u>Account Name</u>	<u>Detail</u>
					100-45010-101-	Culture-Recreation	\$88.22
						Administration	
					100-45010-131-	Culture-Recreation	\$354.66
						Administration	
04/19/2021	ASV HOLDINGS INC	WLMT PIN BUCKET - INVOICE 531587	2714	\$60.66			
					100-43128-228-	STREETS, SIDEWALKS, CURBS	\$60.66
04/19/2021	MINNESOTA POWER	2021 MARCH	2715	\$1,242.42			
					100-43160-381-	Street Lighting	\$398.13
					100-41940-490-	General Government Buildings and Plant	\$14.29
					100-43128-381-	STREETS, SIDEWALKS, CURBS	\$55.00
					601-49440-381-	Water Utilities - Administration and General	\$775.00
04/19/2021	BTC INC	INVOICE 26938	2716	\$871.00			
					100-43128-212-	STREETS, SIDEWALKS, CURBS	\$505.00
					603-49520-212-	Refuse Utilities - Administration and General	\$366.00
04/19/2021	BOLTON & MENK INC	INVOICE 0267117 - BUSINESS PARK INVOICE 0267120 - CITY PARK INVOICE 0267122 - CITY MEETING	2717	\$15,433.50			
					100-43128-303-6	STREETS, SIDEWALKS, CURBS	\$8,537.50
					100-45010-303-	Culture-Recreation	\$6,516.00
						Administration	
					100-41940-303-	General Government Buildings and Plant	\$380.00
04/19/2021	SYMBOL ARTS LLC	INVOICE 0370927-IN	2718	\$2,229.75			
					100-42123-215-	Patrol	\$2,229.75
04/19/2021	BOVEY BAIT, INC	INVOICE 1483	2719	\$378.33			
					100-42123-212-	Patrol	\$256.33
					100-43128-212-	STREETS, SIDEWALKS, CURBS	\$122.00

Date Range : 3/19/2021 To 4/19/2021

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Total For Selected Claims				\$53,044.88			\$53,044.88

ADAM M HECIMOVICH

City Council/Town Board

Date

BRYAN D JOHNSON

City Council/Town Board

Date

DEBORAH LEE TRBOYEVICH

City Council/Town Board

Date

NANCILYN MEYER

City Council/Town Board

Date

ROBERT M STEIN

City Council/Town Board, Mayor

Date

Fund Name: All Funds

Date Range: 04/09/2021 To 04/19/2021

<u>Date</u>	<u>Vendor</u>	<u>Check #</u>	<u>Description</u>	<u>Void</u>	<u>Account Name</u>	<u>F-A-O-P</u>	<u>Total</u>
04/13/2021	MSRS	210402HCSP	PAY DATE 04/2/21 - HCSP	N	Patrol	100-42123-101-	\$ 74.93
		Total For Check	210402HCSP				\$ 74.93
04/13/2021	MN DEPT OF HUMAN SERVICES	210402MNCH	PAY DATE 4/2/2021	N	General Government Buildings and Plant	100-41940-101-	\$ 0.36
		210402MNCH			STREETS, SIDEWALKS, CURBS	100-43128-101-	\$ 31.07
		210402MNCH			Culture-Recreation Administration	100-45010-101-	\$ 1.33
		210402MNCH			Water Utilities - Administration and General	601-49440-101-	\$ 67.95
		210402MNCH			Sewer Utilities - Administration and General	602-49490-101-	\$ 0.24
		210402MNCH			Refuse Utilities - Administration and General	603-49520-101-	\$ 19.95
		Total For Check	210402MNCH				\$ 120.90
04/13/2021	MN REVENUE	210402MNREV	pay date 4/2/2021	N	Clerk	100-41425-103-	\$ 43.08
		210402MNREV			General Government Buildings and Plant	100-41940-101-	\$ 4.79
		210402MNREV			Patrol	100-42123-101-	\$ 95.04
		210402MNREV				100-42123-103-	\$ 85.96
		210402MNREV			STREETS, SIDEWALKS, CURBS	100-43128-101-	\$ 39.10
		210402MNREV			Culture-Recreation Administration	100-45010-101-	\$ 18.41
		210402MNREV			Library Administration	211-45501-103-	\$ 22.20
		210402MNREV			Water Utilities - Administration and General	601-49440-101-	\$ 55.94
		210402MNREV			Sewer Utilities - Administration and General	602-49490-101-	\$ 2.27
		210402MNREV			Refuse Utilities - Administration and General	603-49520-101-	\$ 17.08
		Total For Check	210402MNREV				\$ 383.87
04/13/2021	MSRS	210402MSRS	PAY DATE 04/2/21 - DEFERRED COMP	N	Clerk	100-41425-103-	\$ 33.00
		210402MSRS				100-41425-125-	\$ 20.63
		210402MSRS			General Government Buildings and Plant	100-41940-101-	\$ 24.45
		210402MSRS				100-41940-125-	\$ 8.25
		210402MSRS			Patrol	100-42123-101-	\$ 275.00
		210402MSRS				100-42123-125-	\$ 100.00

Fund Name: All Funds

Date Range: 04/09/2021 To 04/19/2021

<u>Date</u>	<u>Vendor</u>	<u>Check #</u>	<u>Description</u>	<u>Void</u>	<u>Account Name</u>	<u>F-A-O-P</u>	<u>Total</u>
		210402MSRS			STREETS, SIDEWALKS, CURBS	100-43128-101-	\$ 130.75
		210402MSRS				100-43128-125-	\$ 52.15
		210402MSRS			Culture-Recreation Administration	100-45010-101-	\$ 111.25
		210402MSRS				100-45010-125-	\$ 37.45
		210402MSRS			Library Administration	211-45501-103-	\$ 17.00
		210402MSRS				211-45501-125-	\$ 10.62
		210402MSRS			Water Utilities - Administration and General	601-49440-101-	\$ 58.10
		210402MSRS				601-49440-125-	\$ 38.10
		210402MSRS			Sewer Utilities - Administration and General	602-49490-101-	\$ 13.30
		210402MSRS				602-49490-125-	\$ 4.50
		210402MSRS			Refuse Utilities - Administration and General	603-49520-101-	\$ 12.15
		210402MSRS				603-49520-125-	\$ 9.55
		Total For Check	210402MSRS				\$ 956.25
04/13/2021	PERA	210402PERA	PAY DATE 4/2/2021	N	Clerk	100-41425-103-	\$ 67.74
		210402PERA				100-41425-121-	\$ 78.16
		210402PERA			General Government Buildings and Plant	100-41940-101-	\$ 18.33
		210402PERA				100-41940-121-	\$ 21.15
		210402PERA			Patrol	100-42123-101-	\$ 353.65
		210402PERA				100-42123-103-	\$ 124.16
		210402PERA				100-42123-121-	\$ 143.26
		210402PERA				100-42123-121-	\$ 530.47
		210402PERA			STREETS, SIDEWALKS, CURBS	100-43128-101-	\$ 97.33
		210402PERA				100-43128-121-	\$ 112.31
		210402PERA			Culture-Recreation Administration	100-45010-101-	\$ 56.35
		210402PERA				100-45010-121-	\$ 65.01
		210402PERA			Library Administration	211-45501-103-	\$ 56.41
		210402PERA				211-45501-121-	\$ 65.09
		210402PERA			Water Utilities - Administration and General	601-49440-101-	\$ 154.40
		210402PERA				601-49440-121-	\$ 178.15
		210402PERA			Sewer Utilities - Administration and General	602-49490-101-	\$ 6.96
		210402PERA				602-49490-121-	\$ 8.03
		210402PERA			Refuse Utilities - Administration and General	603-49520-101-	\$ 54.72
		210402PERA				603-49520-121-	\$ 63.12
		Total For Check	210402PERA				\$ 2,254.80

Fund Name: All Funds

Date Range: 04/09/2021 To 04/19/2021

<u>Date</u>	<u>Vendor</u>	<u>Check #</u>	<u>Description</u>	<u>Void</u>	<u>Account Name</u>	<u>F-A-O-P</u>	<u>Total</u>
04/13/2021	WILLIAM HOLLOW	210402REIM	PAY DATE 4/2/2021 - INSURANCE PREMIUM REIMBURSEMENT	N	Patrol	100-42123-101-	\$ 125.00
		Total For Check	210402REIM				\$ 125.00
Total For Selected Checks							\$ 3,915.75

TROUT LAKE FIRE
March 10, 2021
5:00 P.M. ZOOM MEETING

1. Call to order – Ken Decoster called the meeting to order at 5:03 p.m.
2. Minutes – February 10, 2021: Johnson/Trbojevich/all in favor
3. Treasurer’s reports
 - a. Approve claims
 - b. February financials – Trbojevich/Johnson/all in favor of claims and financials
4. Old Business
 - a. Water softener quotes – Culligan and Range Water. Only Culligan quote is in at this point.
 - b. Trout Lake Township contract – Decoster consulted with State, County, and GR Fire. Percent should be 78%. He discussed with Mike Partlow, TL Township Supervisor, and believes it is straightened out.
 - c. FEMA grant is closed out and old SCBAs are being donated to Brimson.
5. New Business - Briefly discussed tarring at Fire Hall.
6. Adjourn – Trbojevich/Johnson/all in favor. Meeting adjourned at 5:18 p.m

Minutes taken by:
Tara DeGuseppi
Bovey City Clerk

TROUT LAKE FIRE
April 14, 2021
5:00 P.M. ZOOM MEETING

1. Call to order – Ken Decoster called the meeting to order at 5:04 p.m.
2. Roll Call – Members present were Ken Decoster, Deborah Trboyevich, Andy Sertich, Tom Nielsen, and Bryan Johnson (arrived at 5:09 p.m.) Mary Roy, Tara DeGuseppi, and Jordan Schaefer were also present.
3. Minutes – March and April minutes will be presented at the May meeting.
4. Treasurer’s reports
 - a. Approve claims
 - b. February financials – Trboyevich/Sertich/all in favor of claims and financials
5. Old Business
 - a. Water softener quotes – Culligan and Range Water. Only Culligan responded with a price of \$2700 outright or a monthly rental plan. Johnson motioned to move forward with the monthly rental plan. 2nd by Trboyevich, all in favor.
 - b. New Covid 19 funding was discussed briefly. If the fire department receives additional Covid 19 funds, Decoster would like to purchase new turnout gear.
6. New Business
 - a. Fire Relief – Schaefer updated the board on the procedure of first presenting to the Fire Board and then the need for the Fire Board members to bring it forward to each council for approval.
 - b. Relief Association Board – Sertich moved to approve Nielsen and DeGuseppi as members of the Relief Association Board. 2nd by Trboyevich, all in favor.
 - c. The fire department will be updating and bringing forward a fleet plan.
 - d. Recruitment and retention – with the retirement of Aaron Moren, the dept is down to 21 members. The dept will be bringing forward a tiered pay system proposal for pay increases.
 - e. Mice got into a truck and ate through the hose jacket. Johnson motioned to approve the replacement of hose, 2nd by Sertich, all in favor, motion carried.
7. Adjourn – Trboyevich/Johnson/all in favor. Meeting adjourned at 5: 31 p.m

Minutes taken by:
Tara DeGuseppi
Bovey City Clerk

SECTION I: LIABILITY COVERAGE WAIVER FORM

Cities obtaining liability coverage from the League of Minnesota Cities Insurance Trust must decide whether or not to waive the statutory tort liability limits to the extent of the coverage purchased. The decision to waive or not to waive the statutory limits has the following effects:

- *If the city does not waive the statutory tort limits*, an individual claimant would be able to recover no more than \$500,000. on any claim to which the statutory tort limits apply. The total which all claimants would be able to recover for a single occurrence to which the statutory tort limits apply would be limited to \$1,500,000. These statutory tort limits would apply regardless of whether or not the city purchases the optional excess liability coverage.
- *If the city waives the statutory tort limits and does not purchase excess liability coverage*, a single claimant could potentially recover up to \$1,500,000. on a single occurrence. The total which all claimants would be able to recover for a single occurrence to which the statutory tort limits apply would also be limited to \$1,500,000., regardless of the number of claimants.
- *If the city waives the statutory tort limits and purchases excess liability coverage*, a single claimant could potentially recover an amount up to the limit of the coverage purchased. The total which all claimants would be able to recover for a single occurrence to which the statutory tort limits apply would also be limited to the amount of coverage purchased, regardless of the number of claimants.

Claims to which the statutory municipal tort limits do not apply are not affected by this decision.

This decision must be made by the city council. **Cities purchasing coverage must complete and return this form to LMCIT before the effective date of the coverage.** For further information, contact LMCIT. You may also wish to discuss these issues with your city attorney.

_____ accepts liability coverage limits of \$_____ from the League of Minnesota Cities Insurance Trust (LMCIT).

Check one:

- The city **DOES NOT WAIVE** the monetary limits on municipal tort liability established by Minnesota Statutes 466.04.
- The city **WAIVES** the monetary limits on tort liability established by Minnesota Statutes 466.04, to the extent of the limits of the liability coverage obtained from LMCIT.

Date of city council meeting _____

Signature _____ Position _____

Return this completed form to LMCIT, 145 University Ave. W., St. Paul, MN. 55103-2044