

BOVEY CITY COUNCIL MEETING
February 17, 2021
6:00 p.m. Council meeting
Virtual via Zoom

CALL TO ORDER:

ROLL CALL:

APPROVE AGENDA:

GUESTS:

PUBLIC FORUM:

CONSENT AGENDA:

1. Minutes from February 3, 2021 council meeting
2. Disbursements for claims and payroll

DEPARTMENT HEADS & COMMITTEES:

1. Police, Chief William Hollom
 - a. Squad repair
 - b. Memorandum of Agreement
2. Engineer, Joe Pelawa
3. Public Works, Kevin Odden
 - a. Status report
4. Attorney, John Dimich
5. City Council
 - a. Donation of Coke machine to VFW - Stein

**UNFINISHED
BUSINESS:**

NEW BUSINESS:

CORRESPONDENCE:

ADJOURNMENT:

BOVEY CITY COUNCIL MEETING

February 3, 2021

6:00 p.m. Council meeting

Virtual via Zoom

CALL TO ORDER: Mayor Robert Stein called the meeting to order at 6:00 p.m.

ROLL CALL: Members present were Robert Stein, Deborah Trboyevich, Adam Hecimovich, and Nancilyn Meyer-Nail (arrived at 6:01). Bryan Johnson was absent.

APPROVE AGENDA: Add John Deere tractor bids and meeting with Coleraine. Trboyevich/Hecimovich/all in favor.

PUBLIC INPUT:

CONSENT AGENDA:

1. Minutes from January 27, 2021 council meeting
2. Disbursements for claims and payroll
3. 2020 Treasurer's report
Hecimovich/Trboyevich/all in favor

DEPARTMENT HEADS & COMMITTEES:

1. Public Works, Kevin Odden
 - a. AFSCME Contract – Odden briefed members on negotiation meeting with Stein and Trboyevich. Trboyevich/Stein. Stein rescinded 2nd. Meyer-Nail seconded. All in favor.
 - b. Letter of Understanding – Meyer-Nail motioned to approve with changes to pay \$1000 once annually with 1st payroll of the calendar year, any unearned portion is to be returned to the City. Trboyevich/all in favor.
 - c. John Deere tractor bids – 2 bids received. One for \$2510 and \$3250 including tax. Hecimovich/Trboyevich/all in favor to award bid at \$3250.
2. Clerk, Tara DeGuisseppi
 - a. 2020 Financial statements – Trboyevich/Meyer-Nail/all in favor

UNFINISHED BUSINESS:

NEW BUSINESS:

1. Joint meeting with Coleraine – discussion surrounded around cost savings by working together. There seemed to be little interest in reducing police or combining. Possibly discuss a shared public works building in the future.

CORRESPONDENCE:

ADJOURNMENT: Meyer-Nail/Trboyevich/all in favor. Meeting adjourned at 6:29 p.m.

Tara DeGuisseppi, Clerk

Robert Stein, Mayor

Date approved

Date Range : 1/16/2021 To 2/16/2021

<u>Date</u>	<u>Vendor</u>	<u>Description</u>	<u>Claim #</u>	<u>Total</u>	<u>Account #</u>	<u>Account Name</u>	<u>Detail</u>
02/07/2021	TARA DEGUISEPPI	POSTAGE & OFFICE SUPPLIES & LIBRARY PRINTER	2617	\$283.78			
					211-45501-201-	Library Administration	\$200.00
					100-41940-201-	General Government Buildings and Plant	\$26.88
					100-41940-322-	General Government Buildings and Plant	\$56.90
02/09/2021	AFSCME COUNCIL 65	PAYROLL ENDING 1/29/2021 PAY DATE 2/5/2021	2618	\$104.41			
					100-41425-103-	Clerk	\$17.58
					100-41940-101-	General Government Buildings and Plant	\$6.34
					100-43128-101-	STREETS, SIDEWALKS, CURBS	\$43.68
					211-45501-103-	Library Administration	\$9.05
					601-49440-101-	Water Utilities - Administration and General	\$6.67
					603-49520-101-	Refuse Utilities - Administration and General	\$12.57
					602-49490-101-	Sewer Utilities - Administration and General	\$4.83
					100-45010-101-	Culture-Recreation Administration	\$3.69
02/09/2021	AFSCME PEOPLE	payroll ending 1/29/21 \$4.20 Contribution - Justin Hoshal	2619	\$4.20			
					100-43128-101-	STREETS, SIDEWALKS, CURBS	\$2.65
					603-49520-101-	Refuse Utilities - Administration and General	\$0.63
					601-49440-101-	Water Utilities - Administration and General	\$0.25
					602-49490-101-	Sewer Utilities - Administration and General	\$0.08
					100-41940-101-	General Government Buildings and Plant	\$0.13
					100-45010-101-	Culture-Recreation Administration	\$0.46
02/16/2021	L & M SUPPLY, INC	2021 JAN STATEMENT	2621	\$184.78			
					100-43128-215-	STREETS, SIDEWALKS, CURBS	\$143.92

Date Range : 1/16/2021 To 2/16/2021

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					100-41940-223-	General Government Buildings and Plant	\$13.98
					100-41940-215-	General Government Buildings and Plant	\$14.94
					603-49520-215-	Refuse Utilities - Administration and General	\$11.94
02/16/2021	MARTIN'S SNOWPLOW & EQUIPMENT	INVOICE 12631	2622	\$124.90			
					100-43128-229-	STREETS, SIDEWALKS, CURBS	\$124.90
02/16/2021	BTC INC	INVOICE 26762	2623	\$639.00			
					100-43128-212-	STREETS, SIDEWALKS, CURBS	\$460.00
					603-49520-212-	Refuse Utilities - Administration and General	\$179.00
02/16/2021	TARA DEGUISEPPi - PETTY CASH	POSTAGE	2624	\$95.60			
					601-49440-322-	Water Utilities - Administration and General	\$31.87
					602-49490-322-	Sewer Utilities - Administration and General	\$31.87
					603-49520-322-	Refuse Utilities - Administration and General	\$31.86
02/16/2021	RANGE WATER CONDITIONING	ACCT 58172 - WATER COOLER & WATER SOFTENER	2625	\$82.30			
					100-41940-229-	General Government Buildings and Plant	\$40.00
					211-45501-416-	Library Administration	\$42.30
02/16/2021	MEDICO LIFE AND HEALTH INSURANCE CO	GROUP 7746704 - 2021 MAR PREMIUM	2626	\$53.25			
					100-41425-133-	Clerk	\$3.56
					100-41425-103-	Clerk	\$2.14
					100-43128-133-	STREETS, SIDEWALKS, CURBS	\$25.35
					100-42123-133-	Patrol	\$22.20
02/16/2021	MN DEPT OF HEALTH	QUARTERLY CONNECTION FEE	2627	\$811.00			
					601-49440-433-	Water Utilities - Administration and General	\$811.00

Date Range : 1/16/2021 To 2/16/2021

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02/16/2021	NAPA AUTO PARTS	ACCOUNT 1560 -JAN 2021 STATEMENT	2628	\$452.70	100-43128-228-	STREETS, SIDEWALKS, CURBS	\$452.70
02/16/2021	JOHN P DIMICH	INVOICE 3183 & 3184	2629	\$550.00	100-42123-304- 100-41610-304-	Patrol City/Town Attorney	\$400.00 \$150.00
02/16/2021	MN DEPT OF LABOR AND INDUSTRY	INVOICE ABR0252718X - BOILER	2630	\$10.00	100-43128-229-	STREETS, SIDEWALKS, CURBS	\$10.00
02/16/2021	BOVEY BAIT, INC	INVOICE 1451	2631	\$397.47	100-42123-212- 100-43128-212-	Patrol STREETS, SIDEWALKS, CURBS	\$288.97 \$108.50
02/16/2021	H&L MESABI	INVOICE 41006 - EMBEDDED CURB RUNNER	2632	\$204.05	100-43128-229-	STREETS, SIDEWALKS, CURBS	\$204.05
02/16/2021	AMERICAN BANK OF THE NORTH	2021 JAN - HOLLOW ACCOUNT	2633	\$38.59	100-42123-212-	Patrol	\$38.59
02/16/2021	AMERICAN BANK OF THE NORTH	2021 JAN - DEGUISEPPI ACCOUNT	2634	\$55.49	211-45501-201-	Library Administration	\$55.49
02/16/2021	AMERICAN BANK OF THE NORTH	2021 JAN - ODDEN ACCOUNT	2635	\$941.03	100-41940-201- 100-41940-223- 602-49490-207- 100-41940-229- 100-43128-240- 601-49440-322-	General Government Buildings and Plant General Government Buildings and Plant Sewer Utilities - Administration and General General Government Buildings and Plant STREETS, SIDEWALKS, CURBS Water Utilities - Administration and General	\$47.88 \$301.90 \$100.00 \$54.19 \$432.26 \$4.80

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02/16/2021	COLE HARDWARE	INVOICE 9711, 10789	2636	\$199.44			
					100-43128-229-	STREETS, SIDEWALKS, CURBS	\$137.49
					100-41940-229-	General Government Buildings and Plant	\$41.97
					100-43128-228-	STREETS, SIDEWALKS, CURBS	\$19.98
02/16/2021	MINNESOTA POWER	2021 JAN	2637	\$2,987.89			
					100-43160-381-	Street Lighting	\$1,867.29
					100-41940-381-	General Government Buildings and Plant	\$227.20
					602-49490-381-	Sewer Utilities - Administration and General	\$33.00
					601-49440-381-	Water Utilities - Administration and General	\$791.11
					100-41940-490-	General Government Buildings and Plant	\$14.29
					100-43128-381-	STREETS, SIDEWALKS, CURBS	\$55.00
02/16/2021	WASTE MANAGEMENT OF WI-MN	INVOICE 0201349-0412-5	2638	\$2,706.64			
					603-49520-384-	Refuse Utilities - Administration and General	\$2,706.64
02/16/2021	BAKER & TAYLOR	INVOICE 2035697064	2639	\$33.54			
					211-45502-590-	Circulation	\$33.54
02/16/2021	STAR TRIBUNE	ANNUAL SUBSCRIPTION - SUBSCRIBER 9694672	2640	\$377.52			
					211-45506-433-	Periodicals	\$377.52
02/16/2021	BOB'S COUNTRY MARKET	INVOICE 979207 - OIL	2641	\$9.59			
					100-41940-215-	General Government Buildings and Plant	\$9.59

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Total For Selected Claims				\$11,347.17			\$11,347.17

ADAM M HECIMOVICH

City Council/Town Board

Date

BRYAN D JOHNSON

City Council/Town Board

Date

DEBORAH LEE TRBOYEVICH

City Council/Town Board

Date

NANCILYN MEYER

City Council/Town Board

Date

ROBERT M STEIN

City Council/Town Board, Mayor

Date

Fund Name: All Funds

Date Range: 02/04/2021 To 02/16/2021

<u>Date</u>	<u>Vendor</u>	<u>Check #</u>	<u>Description</u>	<u>Void</u>	<u>Account Name</u>	<u>F-A-O-P</u>	<u>Total</u>
02/05/2021	Payroll Period Ending 01/29/2021	66758	01/16/2021 - 01/29/2021	N	Clerk	100-41425-103-	\$ 654.24
		66758			Library Administration	211-45501-103-	\$ 337.04
	Total For Check	66758					\$ 991.28
02/05/2021	Payroll Period Ending 01/29/2021	66759	01/16/2021 - 01/29/2021	N	Library Administration	211-45501-103-	\$ 284.15
	Total For Check	66759					\$ 284.15
02/05/2021	Payroll Period Ending 01/29/2021	66760	01/16/2021 - 01/29/2021	N	Patrol	100-42123-103-	\$ 77.26
	Total For Check	66760					\$ 77.26
02/05/2021	Payroll Period Ending 01/29/2021	66761	01/16/2021 - 01/29/2021	N	Patrol	100-42123-101-	\$ 1,928.03
	Total For Check	66761					\$ 1,928.03
02/05/2021	Payroll Period Ending 01/29/2021	66762	01/16/2021 - 01/29/2021	N	General Government Buildings and Plant	100-41940-101-	\$ 25.50
		66762				100-41940-101-	\$ 0.01
		66762			STREETS, SIDEWALKS, CURBS	100-43128-101-	\$ 535.52
		66762			Culture-Recreation Administration	100-45010-101-	\$ 93.50
		66762			Water Utilities - Administration and General	601-49440-101-	\$ 51.00
		66762			Sewer Utilities - Administration and General	602-49490-101-	\$ 17.00
		66762			Refuse Utilities - Administration and General	603-49520-101-	\$ 127.50
	Total For Check	66762					\$ 850.03
02/05/2021	Payroll Period Ending 01/29/2021	66763	01/16/2021 - 01/29/2021	N	Refuse Utilities - Administration and General	603-49520-103-	\$ 110.82
	Total For Check	66763					\$ 110.82
02/05/2021	Payroll Period Ending 01/29/2021	66764	01/16/2021 - 01/29/2021	N	Patrol	100-42123-103-	\$ 1,276.65
	Total For Check	66764					\$ 1,276.65
02/05/2021	Payroll Period Ending 01/29/2021	66765	01/16/2021 - 01/29/2021	N	General Government Buildings and Plant	100-41940-101-	\$ 48.17
		66765			STREETS, SIDEWALKS, CURBS	100-43128-101-	\$ 875.51
		66765			Culture-Recreation Administration	100-45010-101-	\$ 8.50
		66765			Water Utilities - Administration and General	601-49440-101-	\$ 9.92

Fund Name: All Funds

Date Range: 02/04/2021 To 02/16/2021

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		66765			Sewer Utilities - Administration and General	602-49490-101-	\$ 2.83
		66765			Refuse Utilities - Administration and General	603-49520-101-	\$ 471.75
		Total For Check	66765				\$ 1,416.68
02/05/2021	Payroll Period Ending 01/29/2021	66766	01/16/2021 - 01/29/2021	N	General Government Buildings and Plant	100-41940-101-	\$ 232.19
		66766			STREETS, SIDEWALKS, CURBS	100-43128-101-	\$ 583.11
		66766			Culture-Recreation Administration	100-45010-101-	\$ 40.90
		66766			Water Utilities - Administration and General	601-49440-101-	\$ 248.02
		66766			Sewer Utilities - Administration and General	602-49490-101-	\$ 212.40
		66766			Refuse Utilities - Administration and General	603-49520-101-	\$ 2.64
		Total For Check	66766				\$ 1,319.26
02/05/2021	Payroll Period Ending 01/29/2021	66767	01/16/2021 - 01/29/2021	N	STREETS, SIDEWALKS, CURBS	100-43128-103-	\$ 51.51
		66767			Refuse Utilities - Administration and General	603-49520-103-	\$ 77.26
		Total For Check	66767				\$ 128.77
02/09/2021	MN REVENUE - SALES TAX	2101MNSALES	2021 JAN SALES TAX	N	Water Utilities - Administration and General	601-49440-153-	\$ 116.00
		2101MNSALES			Refuse Utilities - Administration and General	603-49520-153-	\$ 706.00
		Total For Check	2101MNSALES				\$ 822.00
02/09/2021	MSRS	210205HCSP	PAY DATE 02/5/21 - HCSP	N	Patrol	100-42123-101-	\$ 68.42
		Total For Check	210205HCSP				\$ 68.42
02/09/2021	Internal Revenue Service	210205IRS	Federal taxes pay date 02/5/2021	N	Clerk	100-41425-103-	\$ 163.16
		210205IRS				100-41425-122-	\$ 60.69
		210205IRS				100-41425-135-	\$ 14.19
		210205IRS			General Government Buildings and Plant	100-41940-101-	\$ 53.76
		210205IRS				100-41940-122-	\$ 27.52
		210205IRS				100-41940-135-	\$ 6.44
		210205IRS			Patrol	100-42123-101-	\$ 280.76
		210205IRS				100-42123-103-	\$ 269.08

Fund Name: All Funds

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		210205IRS				100-42123-122-	\$ 113.27
		210205IRS				100-42123-135-	\$ 26.50
		210205IRS				100-42123-135-	\$ 45.65
		210205IRS			STREETS, SIDEWALKS, CURBS	100-43128-101-	\$ 346.13
		210205IRS				100-43128-103-	\$ 4.59
		210205IRS				100-43128-122-	\$ 3.72
		210205IRS				100-43128-122-	\$ 175.71
		210205IRS				100-43128-135-	\$ 41.10
		210205IRS				100-43128-135-	\$ 0.87
		210205IRS			Culture-Recreation Administration	100-45010-101-	\$ 34.80
		210205IRS				100-45010-122-	\$ 14.28
		210205IRS				100-45010-135-	\$ 3.34
		210205IRS			Library Administration	211-45501-103-	\$ 109.37
		210205IRS				211-45501-122-	\$ 51.78
		210205IRS				211-45501-135-	\$ 12.11
		210205IRS			Water Utilities - Administration and General	601-49440-101-	\$ 59.93
		210205IRS				601-49440-122-	\$ 28.79
		210205IRS				601-49440-135-	\$ 6.73
		210205IRS			Sewer Utilities - Administration and General	602-49490-101-	\$ 43.17
		210205IRS				602-49490-122-	\$ 21.41
		210205IRS				602-49490-135-	\$ 5.01
		210205IRS			Refuse Utilities - Administration and General	603-49520-101-	\$ 84.89
		210205IRS				603-49520-103-	\$ 16.07
		210205IRS				603-49520-122-	\$ 13.02
		210205IRS				603-49520-122-	\$ 49.16
		210205IRS				603-49520-135-	\$ 11.50
		210205IRS				603-49520-135-	\$ 3.07
		Total For Check					\$ 2,201.57
02/09/2021	MN DEPT OF HUMAN SERVICES	210205MNCH	PAY DATE 2/5/2021	N	General Government Buildings and Plant	100-41940-101-	\$ 3.62
		210205MNCH			STREETS, SIDEWALKS, CURBS	100-43128-101-	\$ 76.17
		210205MNCH			Culture-Recreation Administration	100-45010-101-	\$ 13.30
		210205MNCH			Water Utilities - Administration and General	601-49440-101-	\$ 7.25
		210205MNCH			Sewer Utilities - Administration and General	602-49490-101-	\$ 2.42
		210205MNCH			Refuse Utilities - Administration and General	603-49520-101-	\$ 18.14

Fund Name: All Funds

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		Total For Check	210205MNCH				\$ 120.90
02/09/2021	MN REVENUE	210205MNREV	pay date 2/5/2021	N	Clerk	100-41425-103-	\$ 43.08
		210205MNREV			General Government Buildings and Plant	100-41940-101-	\$ 10.27
		210205MNREV			Patrol	100-42123-101-	\$ 120.22
		210205MNREV				100-42123-103-	\$ 85.25
		210205MNREV			STREETS, SIDEWALKS, CURBS	100-43128-101-	\$ 64.70
		210205MNREV			Culture-Recreation Administration	100-45010-101-	\$ 8.46
		210205MNREV			Library Administration	211-45501-103-	\$ 22.20
		210205MNREV			Water Utilities - Administration and General	601-49440-101-	\$ 12.53
		210205MNREV			Sewer Utilities - Administration and General	602-49490-101-	\$ 8.70
		210205MNREV			Refuse Utilities - Administration and General	603-49520-101-	\$ 11.92
		Total For Check	210205MNREV				\$ 387.33
02/09/2021	MSRS	210205MSRS	PAY DATE 02/5/21 - DEFERRED COMP	N	Clerk	100-41425-103-	\$ 33.00
		210205MSRS				100-41425-125-	\$ 20.63
		210205MSRS			General Government Buildings and Plant	100-41940-101-	\$ 27.90
		210205MSRS				100-41940-125-	\$ 19.10
		210205MSRS			Patrol	100-42123-101-	\$ 200.00
		210205MSRS				100-42123-125-	\$ 100.00
		210205MSRS			STREETS, SIDEWALKS, CURBS	100-43128-101-	\$ 97.80
		210205MSRS				100-43128-125-	\$ 75.70
		210205MSRS			Culture-Recreation Administration	100-45010-101-	\$ 10.15
		210205MSRS				100-45010-125-	\$ 8.60
		210205MSRS			Library Administration	211-45501-101-	\$ 17.00
		210205MSRS				211-45501-125-	\$ 10.62
		210205MSRS			Water Utilities - Administration and General	601-49440-101-	\$ 31.20
		210205MSRS				601-49440-125-	\$ 21.80
		210205MSRS			Sewer Utilities - Administration and General	602-49490-101-	\$ 25.15
		210205MSRS				602-49490-125-	\$ 17.10
		210205MSRS			Refuse Utilities - Administration and General	603-49520-101-	\$ 7.80
		210205MSRS				603-49520-125-	\$ 7.70
		Total For Check	210205MSRS				\$ 731.25

Fund Name: All Funds

Date Range: 02/04/2021 To 02/16/2021

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02/09/2021	PERA	210205PERA	PAY DATE 2/5/2021	N	Clerk	100-41425-103-	\$ 67.74
		210205PERA				100-41425-121-	\$ 78.16
		210205PERA			General Government Buildings and Plant	100-41940-101-	\$ 30.82
		210205PERA				100-41940-121-	\$ 35.56
		210205PERA			Patrol	100-42123-101-	\$ 392.28
		210205PERA				100-42123-103-	\$ 118.76
		210205PERA				100-42123-121-	\$ 137.03
		210205PERA				100-42123-121-	\$ 588.42
		210205PERA			STREETS, SIDEWALKS, CURBS	100-43128-101-	\$ 195.74
		210205PERA				100-43128-103-	\$ 3.90
		210205PERA				100-43128-121-	\$ 4.50
		210205PERA				100-43128-121-	\$ 225.86
		210205PERA			Culture-Recreation Administration	100-45010-101-	\$ 15.66
		210205PERA				100-45010-121-	\$ 18.06
		210205PERA			Library Administration	211-45501-103-	\$ 56.41
		210205PERA				211-45501-121-	\$ 65.09
		210205PERA			Water Utilities - Administration and General	601-49440-101-	\$ 32.13
		210205PERA				601-49440-121-	\$ 37.07
		210205PERA			Sewer Utilities - Administration and General	602-49490-101-	\$ 23.97
		210205PERA				602-49490-121-	\$ 27.66
		210205PERA			Refuse Utilities - Administration and General	603-49520-101-	\$ 55.02
		210205PERA				603-49520-103-	\$ 5.85
		210205PERA				603-49520-121-	\$ 6.75
		210205PERA				603-49520-121-	\$ 63.49
		Total For Check	210205PERA				\$ 2,285.93
02/09/2021	WILLIAM HOLLLOM	210205REIM	PAY DATE 2/5/2021 - INSURANCE PREMIUM REIMBURSEMENT	N	Patrol	100-42123-101-	\$ 200.00
		Total For Check	210205REIM				\$ 200.00
Total For Selected Checks							\$ 15,200.33

Bovey Police Department Licensed Officer's Unit

MEMORANDUM OF AGREEMENT

Injury on Duty and Workers Compensation

This Memorandum of Agreement is entered into between the City of Bovey (hereafter "EMPLOYER") and Law Enforcement Labor Services, Inc., Local #456 (hereafter "Union").

WHEREAS, the EMPLOYER and the Union are parties to the January 1, 2020 through December 31, 2022 collective bargaining agreement negotiated pursuant to PELRA covering the Police Essential Employee Licensed Officer Unit; and

WHEREAS, the Licensed Patrol Officers have expressed a desire to update Article 22; Injured on Duty language and Article 23; Workers Compensation.

NOW, THEREFORE, the City and the Union agree as follows:

This ARTICLE is intended only to define the benefits of the injured officer and the responsibilities of the EMPLOYER for duty related members injuries.

ARTICLE 22 INJURED ON DUTY

Section 1:

22.1 An employee acting within the limits of the authority established by the Employer, and who receives a disabling injury during the performance of assigned official duties; and is denied workers compensation benefits, shall be granted paid leave for a period of disability, up to a total of 90 days. Total paid leave in any calendar year shall not exceed 90 calendar days. Paid leave shall not be charged against the Employee's accrued leave banks. A disabling injury shall be reported to the Chief of Police or City Clerk immediately.

ARTICLE 23 WORKERS COMPENSATION

Section 1:

23.1 Employees injured during the performance of their duties for the EMPLOYER and thereby rendered unable to work for the EMPLOYER will be paid the difference between the employee's regular pay and Workers' Compensation insurance payments for a period not to exceed six (6) months, not charged to the employee's vacation, sick leave or other accumulated paid benefits, after a three (3) working day initial waiting period per injury.

The three (3) working day waiting period shall be charged to the employee's sick leave account less Workers' Compensation insurance payments.

IN WITNESS WHEREOF, the parties hereto have executed this Memorandum of Agreement on this _____ day of _____, 2021.

CITY BOVEY MAYOR

LAW ENFORCEMENT LABOR
SERVICES, INC. BUSINESS AGENT

Dated: _____

Dated: _____

CHIEF OF POLICE

UNION STEWARD

Dated: _____

Dated: _____

CURRENT CONTRACT LANGUAGE

ARTICLE 22

INJURED ON DUTY

- 22.1 All Employee acting within the limits of the authority established by the Employer, and who receives a disabling injury during the performance of assigned official duties shall be granted leave with pay for any period of disability provided that such leave with pay shall not exceed a total of ninety (90) calendar days. Such disabling injury shall be reported to the appointing authority immediately. Request for such leave shall be presented to the Employer together with supporting documentation including appropriate physician(s) reports. Such leave, if granted, shall not be charged to normal sick leave.

ARTICLE 23

WORKER'S COMPENSATION

- 23 .1 In the event an Employee receives a work-related injury and has banked sick leave, vacation, holiday time or personal days, the Employer shall pay the difference between the compensation received by the Employee from Worker's Compensation. These funds will be deducted from the Employee's accrued leave banks. It is understood that the additional payments made to the Employee over and above that paid by the Worker's Compensation shall not exceed the amount of time of which an Employee is entitled to from their accrued leave banks.

**CITY OF BOVEY
PUBLIC WORKS DEPARTMENT
MONTHLY REPORT**

JANUARY 2021

Streets

- 1 Snow plowing and sanding as needed.
- 2 Removed snow piles from Main Street as needed.
- 3 Took down and stored Christmas decorations at the water tower shop.
- 4 Cleaned Main St. boulevards with ASV snowblower as needed.
- 5 Widened streets and alleys with ASV snowblower and loader as needed.
- 6 Submitted for 2020 Federal fuel tax refund.
- 7 Filled out and submitted the 2020 Annual Weed Report.
- 8 Utility payment entries and deposits as needed. Generated January utility bills and mailed.
- 9 Replaced 3 street light bulbs.
- 10 Plowed dump site North of the school.
- 11 Installed the plow we purchased from Greenway Township on the dump truck, it works as we had hoped it would. Plow banks get pushed off farther onto the boulevard and snow doesn't fall back down by the tires.
- 12 Ordered and received 3 loads of salt/sand from the County.

Water

- 1 Filled out and submitted the 2020 Water Usage Report to the DNR.
- 2 Submitted the 2020 4th quarter DMR to the MPCA.
- 3 Filled out and submitted the 2020 Annual Water Loss Report.
- 4 Went thru 2020 Wellhead Protection action steps, filled out and submitted the 2020 Wellhead Evaluation Report.
- 5 Greased high service pump #2 at the pump house.
- 6 Sat in on 2 water training video seminars, each worth 2 hrs. towards my water license hours.
- 7 Worked on commercial ERU structure.
- 8 Submitted 1st quarter water samples to MDH and RMB lab.

Sewer

- 1 Performed weekly and monthly maintenance for Trailview lift station.
- 2 Sat in on 2 sewer training video seminars, each worth 3 hrs. towards my sewer license hours.

Garbage

- 1 Garbage hauled for January- 25.69 tons. Weekly average- 6.42 tons.
- 2 Submitted the 2020 Annual Waste Haulers Report and 2020 Waste Collection Report.

Vehicles

- 1 ASV- installed new wiper motor assembly. Housing seam on snowblower cracked, welded. Greased bogie wheels for the track. Flipped cutting edges on V-plow and replaced the cutting edge on the bucket. Replaced the fan belt.
- 2 2004 Chevy 1 Ton- won't start, jump, batteries 6 years old. Took in for testing, bad, install 2 new batteries.
- 3 Dump Truck- replaced cutting edge on yellow plow and installed curb feeler on discharge chute side of plow. 1 spare cutting edge left, plow came with 2 spare cutting edges. Greased all fittings.

Vehicles- cont.

- 4 Loader- flipped cutting edge.
- 5 2002 Chevy 3/4 Ton- repaired wiring on spinner for small sander.
- 6 Garbage Truck- greased all fittings.

Buildings

- 1 City Hall- cleaned as needed.
- 2 Condensate pump #1 for boiler failed. Remove pump, teardown, impellor broke. Ordered parts and rebuilt. Installed new check valves on both pumps. Found alternating relay stuck, ordered and installed new relay.
- 3 Rear library toilet leaking between bowl and tank, disassembly, gasket cracked. Installed new tank to bowl assembly.
- 4 Library printer not feeding paper. Disassembled and found plastic paper feed tab mechanism was broke, need new printer.
- 5 Worked on setting up audio/video equipment for Zoom/in-person meetings. Needed to order cable runners and cables.

Respectfully submitted,

Kevin D Odden

Kevin Odden
Maintenance Supervisor

02-16-2021

Mayor Bob Stein
Bovey City Hall
402 2nd Street
Bovey, MN 55709

INRE: Donation of Used Equipment/Coke Machine

Dear Mayor Stein,

VFW Post 1720 respectfully requests any donation of used equipment, particularly of historical significance such as the Coke machine as we rebuild our VFW Home. You may not know it but, the Post Home was established in 1928. During the fire that destroyed it many items of local historical significance were lost. While the fire departments made a valiant attempt to save what they could, we lost a piece of our local culture that will not be easily replaced.

Thank You

A handwritten signature in black ink, appearing to read 'H Quinn', written in a cursive style.

Hugh Quinn
Junior Vice Commander
VFW Post 1720