

**BOVEY CITY COUNCIL MEETING**  
**August 18, 2021**  
**6:00 p.m. Council meeting**  
**Virtual via Zoom or In-Person Club Room**

**CALL TO ORDER:**

**ROLL CALL:**

**APPROVE AGENDA:**

**GUESTS:**

**PUBLIC FORUM:** (Limit comments to 3 minutes)

**CONSENT AGENDA:**

1. Minutes from July 21, 2021 council meeting
2. Disbursements for claims and payroll
3. June and July treasurer's reports

**DEPARTMENT HEADS & COMMITTEES:**

1. Police, Chief Sam Hussman
2. Engineer, Joseph Pelawa
3. Public Works, Kevin Odden
  - a. July report
  - b. CEDA grant writing contract
4. Planning & Zoning
5. Attorney, John Dimich
6. City Council
  - a. Utility report
  - b. Dredging between Bovey and Hwy 169
7. Trout Lake Fire Dept
  - a. August meeting minutes – informational
8. City Clerk, Tara DeGuseppi
  - a. Donation for shirts for the Class of 2024 Bovey Farmers' Day 5k Fun Run

**UNFINISHED  
BUSINESS:**

**NEW BUSINESS:**

**CORRESPONDENCE:**

**ADJOURNMENT:**

**BOVEY CITY COUNCIL MEETING**  
**July 21, 2021**  
**6:00 p.m. Council meeting**  
**Virtual via Zoom or In-Person Club Room**

**CALL TO ORDER:** Mayor Robert Stein called the meeting to order at 6:00 p.m.

**ROLL CALL:** Members present were Robert Stein, Deborah Trboyevich, Adam Hecimovich, Nancilyn Meyer, and Bryan Johnson. Attorney John Dimich and Clerk Tara DeGuiseppe were also present.

**APPROVE AGENDA:** Trboyevich/Hecimovich/all in favor

**GUESTS:** None

**PUBLIC FORUM:** None

**CONSENT AGENDA:** 1. Minutes from June 16, 2021 council meeting  
2. Disbursements for claims and payroll  
Johnson/Trboyevich/all in favor

**DEPARTMENT HEADS & COMMITTEES:**

1. Police, Chief Sam Hussman
  - a. Approve hire of Nicholas O'Toole with a start date of August 6, 2021 – Johnson/Hecimovich/all in favor
  - b. Cell phones - \$100 per month for 2 phones. Trboyevich/Johnson/all in favor
  - c. Body cameras – had a Chief's meeting but they are gathering more info before moving forward
  - d. Squad –
  - e. Reduce hours from 84 hours per pay period to 80 per pay period to help with the cost of a new squad – Johnson/Hecimovich/all in favor
  - f. ATV complaints and blight were also discussed
2. Engineer, Joseph Pelawa
  - a. N 4<sup>th</sup> Ave development options – move forward and proceed with the platting of 8 lots. Cost will be approximately \$15,000 Hecimovich/Johnson/all in favor
  - b. RGGs land offer – will be mailed out next week
  - c. DEED application for Red Rock Business Park – Odden will check with the county first and then move forward with Joe if necessary. Hecimovich/Johnson/all in favor
  - d. Stormwater Improvements – Itasca SWCD – 25% match. Add to workshop meeting.
3. Public Works, Kevin Odden
  - a. June report – Johnson/Hecimovich/all in favor to move forward with park project
  - b. IT proposal – add to workshop
  - c. Small Cities Assistance Program - \$21,000 will be received this year for street construction

- d. DNR grant acceptance – The council acknowledged and accepted the grant
  - e. Historical Society grant – will not be receiving because reporting is incomplete and inadequate
- 4. Planning & Zoning
    - a. Accepted a building permit from SCI
  - 5. Attorney, John Dimich
    - a. Obtained City of Buhl and Chisholm contract and sample from LMC for police protection. Dimich gave a copy to Chief Hussman and Mayor Robert Stein.
  - 6. City Council
    - a. Utility report - informational
  - 7. Trout Lake Fire Dept
    - a. July meeting minutes – informational
    - b. Accountant’s report for relief association – acknowledgement
  - 8. City Clerk, Tara DeGuseppi
    - a. Sweeper bid - \$4001 by City of Taconite. Johnson/Hecimovich. Trbojevich abstained. Johnson, Hecimovich, Meyer-Nail, and Stein in favor. Motion passed.
    - b. Approve opening new sick leave savings accounts for Samuel Hussman and Nicholas O’Toole at 1<sup>st</sup> National of Coleraine – Trbojevich/Johnson/all in favor

**UNFINISHED**

**BUSINESS:** Odden has been adding the council packets on the website.

**NEW BUSINESS:**

**CORRESPONDENCE:**

**ADJOURNMENT:** Trbojevich/Hecimovich/all in favor. Meeting adjourned at 7:06 p.m.

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Tara DeGuseppi, Clerk

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Robert Stein, Mayor

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Date approved

Date Range : 7/17/2021 To 8/17/2021

<u>Date</u>	<u>Vendor</u>	<u>Description</u>	<u>Claim #</u>	<u>Total</u>	<u>Account #</u>	<u>Account Name</u>	<u>Detail</u>
08/04/2021	TARA DEGUISEPPI - PETTY CASH	POSTAGE	2833	\$181.99			
					601-49440-322-	Water Utilities - Administration and General	\$60.66
					602-49490-322-	Sewer Utilities - Administration and General	\$60.66
					603-49520-322-	Refuse Utilities - Administration and General	\$60.67
08/04/2021	JOINT WASTEWATER COMMISSION	INVOICE 184 & 187 - JULY & AUGUST	2834	\$23,000.00			
					602-49490-312-	Sewer Utilities - Administration and General	\$23,000.00
08/04/2021	JOHN P DIMICH	INVOICE 3272 & 3273	2835	\$625.00			
					100-42123-304- 100-41940-304-	Patrol General Government Buildings and Plant	\$400.00 \$225.00
08/04/2021	MCFOA	JULY 2021- JUNE 2022 ANNUAL MEMBERSHIP	2836	\$45.00			
					100-41425-433-	Clerk	\$45.00
08/04/2021	LAW ENFORCEMENT LABOR SERVICES	AUG 2021 MEMBERSHIP DUES - HUSSMAN, SAMUEL & OTOOLE, NICHOLAS	2837	\$127.00			
					100-42123-101-	Patrol	\$127.00
08/04/2021	ABSTRACT SERVICE COMPANY	INVOICE 2021495	2838	\$300.00			
					100-41940-300-	General Government Buildings and Plant	\$300.00
08/04/2021	GOPHER STATE ONE CALL	INVOICE 1060235 & 14.1070235	2839	\$14.85			
					100-43128-310-	STREETS, SIDEWALKS, CURBS	\$14.85
08/04/2021	RANGE WATER CONDITIONING	ACCT 58172 - WATER COOLER & WATER SOFTENER	2842	\$50.00			
					100-41940-229-	General Government Buildings and Plant	\$40.00

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					211-45501-416-	Library Administration	\$10.00
08/04/2021	BAKER & TAYLOR	INVOICE 2036060674 & 20660222574	2844	\$66.31			
					211-45502-590-	Circulation	\$66.31
08/04/2021	BOVEY BAIT, INC	INVOICE 1557 & 1567	2845	\$596.82			
					100-42123-212-	Patrol	\$288.82
					100-43128-212-	STREETS, SIDEWALKS, CURBS	\$216.00
					100-45010-212-	Culture-Recreation Administration	\$92.00
08/04/2021	CITY OF COLERAINE	POLICE COVERAGE - JULY 9 AND 10, 2021	2847	\$1,158.24			
					100-42123-103-	Patrol	\$1,158.24
08/04/2021	BOLTON & MENK INC	INVOICE 0272904 - GENERAL ENG INVOICE 0272907 - BUSINESS PARK	2848	\$1,880.00			
					100-41940-303-	General Government Buildings and Plant	\$815.00
					100-43128-303-	STREETS, SIDEWALKS, CURBS	\$1,065.00
08/17/2021	DEREK VEKICH	2021 Sept - RENT	2850	\$100.00			
					100-43128-412-	STREETS, SIDEWALKS, CURBS	\$100.00
08/17/2021	MINNESOTA POWER	2021 JULY	2851	\$1,118.82			
					100-43160-381-	Street Lighting	\$297.73
					100-43128-381-	STREETS, SIDEWALKS, CURBS	\$55.00
					601-49440-381-	Water Utilities - Administration and General	\$751.80
					100-41940-490-	General Government Buildings and Plant	\$14.29
08/17/2021	MN DEPT OF HEALTH	QUARTERLY FEE	2852	\$811.00			
					601-49440-433-	Water Utilities - Administration and General	\$811.00
08/17/2021	BURGGRAF'S ACE HARDWARE	JULY 2021 STATEMENT	2853	\$19.98			
					603-49520-228-	Refuse Utilities - Administration and General	\$19.98

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08/17/2021	MN PEIP	INVOICE 1110913 - SEPT PREMIUMS	2854	\$7,861.42			
					100-41425-103-	Clerk	\$548.65
					100-41425-131-	Clerk	\$914.41
					100-42123-131-	Patrol	\$2,926.12
					100-43128-101-	STREETS, SIDEWALKS, CURBS	\$411.17
					100-43128-131-	STREETS, SIDEWALKS, CURBS	\$1,644.67
					603-49520-101-	Refuse Utilities - Administration and General	\$63.20
					603-49520-131-	Refuse Utilities - Administration and General	\$252.81
					601-49440-101-	Water Utilities - Administration and General	\$65.08
					601-49440-131-	Water Utilities - Administration and General	\$260.30
					602-49490-101-	Sewer Utilities - Administration and General	\$22.67
					602-49490-131-	Sewer Utilities - Administration and General	\$90.67
					100-41940-101-	General Government Buildings and Plant	\$85.21
					100-41940-131-	General Government Buildings and Plant	\$340.83
					100-45010-101-	Culture-Recreation Administration	\$47.13
					100-45010-131-	Culture-Recreation Administration	\$188.50
08/17/2021	AWSI	INVOICE 482998 - RANDOM URINE & ALCOHOL	2855	\$76.05			
					100-43128-306-	STREETS, SIDEWALKS, CURBS	\$76.05
08/17/2021	WASTE MANAGEMENT OF WI-MN	INVOICE 0201794-0412-2	2856	\$3,093.53			
					603-49520-384-	Refuse Utilities - Administration and General	\$3,093.53
08/17/2021	RJ'S MARKET & LIQUOR INC	2021 JULY INVOICES	2857	\$43.16			
					100-42123-212-	Patrol	\$5.16
					100-43128-212-	STREETS, SIDEWALKS, CURBS	\$38.00

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08/17/2021	L & M SUPPLY, INC	2021 JULY STATEMENT	2858	\$134.57			
					100-43128-215-	STREETS, SIDEWALKS, CURBS	\$62.04
					100-45010-229-	Culture-Recreation Administration	\$29.99
					100-41940-223-	General Government Buildings and Plant	\$42.54
08/17/2021	MEDICO LIFE AND HEALTH INSURANCE CO	GROUP 7746704 - 2021 SEPT PREMIUM	2859	\$47.55			
					100-41425-133-	Clerk	\$5.70
					100-43128-133-	STREETS, SIDEWALKS, CURBS	\$25.35
					100-42123-133-	Patrol	\$16.50
08/17/2021	PARK STATE BANK	ODDEN ACCT - JULY 2021	2860	\$507.30			
					100-41940-201-	General Government Buildings and Plant	\$424.41
					100-43128-201-	STREETS, SIDEWALKS, CURBS	\$82.89
08/17/2021	NAPA AUTO PARTS	ACCOUNT 1560 -JULY 2021 STATEMENT	2861	\$136.67			
					100-45010-229-	Culture-Recreation Administration	\$36.64
					100-43128-228-	STREETS, SIDEWALKS, CURBS	\$100.03
08/17/2021	SHERWIN WILLIAMS CO	INVOICE 4169-2	2862	\$221.28			
					100-43128-228-	STREETS, SIDEWALKS, CURBS	\$221.28
<b>Total For Selected Claims</b>				<b>\$42,216.54</b>			<b>\$42,216.54</b>

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	ADAM M HECIMOVICH		City Council/Town Board				Date
	BRYAN D JOHNSON		City Council/Town Board				Date
	DEBORAH LEE TRBOYEVICH		City Council/Town Board				Date
	NANCILYN MEYER		City Council/Town Board				Date
	ROBERT M STEIN		City Council/Town Board, Mayor				Date



Fund Name: All Funds

Date Range: 07/23/2021 To 08/17/2021

<u>Date</u>	<u>Vendor</u>	<u>Check #</u>	<u>Description</u>	<u>Void</u>	<u>Account Name</u>	<u>F-A-O-P</u>	<u>Total</u>
07/23/2021	Payroll Period Ending 07/16/2021	67111	07/03/2021 - 07/16/2021	N	Clerk	100-41425-103-	\$ 559.69
		67111			Library Administration	211-45501-103-	\$ 288.32
	<b>Total For Check</b>	<b>67111</b>					<b>\$ 848.01</b>
07/23/2021	Payroll Period Ending 07/16/2021	67112	07/03/2021 - 07/16/2021	N	Library Administration	211-45501-103-	\$ 338.79
	<b>Total For Check</b>	<b>67112</b>					<b>\$ 338.79</b>
07/23/2021	Payroll Period Ending 07/16/2021	67113	07/03/2021 - 07/16/2021	N	Council/Town Board	100-41110-103-	\$ 233.87
	<b>Total For Check</b>	<b>67113</b>					<b>\$ 233.87</b>
07/23/2021	Payroll Period Ending 07/16/2021	67114	07/03/2021 - 07/16/2021	N	General Government Buildings and Plant	100-41940-101-	\$ 4.63
		67114			STREETS, SIDEWALKS, CURBS	100-43128-101-	\$ 451.52
		67114			Culture-Recreation Administration	100-45010-101-	\$ 188.75
		67114			Water Utilities - Administration and General	601-49440-101-	\$ 83.27
		67114			Sewer Utilities - Administration and General	602-49490-101-	\$ 8.33
		67114			Refuse Utilities - Administration and General	603-49520-101-	\$ 188.75
	<b>Total For Check</b>	<b>67114</b>					<b>\$ 925.25</b>
07/23/2021	Payroll Period Ending 07/16/2021	67115	07/03/2021 - 07/16/2021	N	Refuse Utilities - Administration and General	603-49520-103-	\$ 110.82
	<b>Total For Check</b>	<b>67115</b>					<b>\$ 110.82</b>
07/23/2021	Payroll Period Ending 07/16/2021	67116	07/03/2021 - 07/16/2021	N	Patrol	100-42123-101-	\$ 2,555.65
	<b>Total For Check</b>	<b>67116</b>					<b>\$ 2,555.65</b>
07/23/2021	Payroll Period Ending 07/16/2021	67117	07/03/2021 - 07/16/2021	N	Council/Town Board	100-41110-103-	\$ 233.87
	<b>Total For Check</b>	<b>67117</b>					<b>\$ 233.87</b>
07/23/2021	Payroll Period Ending 07/16/2021	67118	07/03/2021 - 07/16/2021	N	General Government Buildings and Plant	100-41940-101-	\$ 129.15
		67118			STREETS, SIDEWALKS, CURBS	100-43128-101-	\$ 940.97
		67118			Culture-Recreation Administration	100-45010-101-	\$ 21.53
		67118			Water Utilities - Administration and General	601-49440-101-	\$ 246.00

Fund Name: All Funds

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		67118			Sewer Utilities - Administration and General	602-49490-101-	\$ 16.91
		67118			Refuse Utilities - Administration and General	603-49520-101-	\$ 182.97
		<b>Total For Check</b>	<b>67118</b>				<b>\$ 1,537.53</b>
07/23/2021	Payroll Period Ending 07/16/2021	67119	07/03/2021 - 07/16/2021	N	Council/Town Board	100-41110-103-	\$ 233.87
		<b>Total For Check</b>	<b>67119</b>				<b>\$ 233.87</b>
07/23/2021	Payroll Period Ending 07/16/2021	67120	07/03/2021 - 07/16/2021	N	General Government Buildings and Plant	100-41940-101-	\$ 129.64
		67120			STREETS, SIDEWALKS, CURBS	100-43128-101-	\$ 697.79
		67120			Culture-Recreation Administration	100-45010-101-	\$ 161.42
		67120			Water Utilities - Administration and General	601-49440-101-	\$ 138.54
		67120			Sewer Utilities - Administration and General	602-49490-101-	\$ 108.04
		67120			Refuse Utilities - Administration and General	603-49520-101-	\$ 35.59
		<b>Total For Check</b>	<b>67120</b>				<b>\$ 1,271.02</b>
07/23/2021	Payroll Period Ending 07/16/2021	67121	07/03/2021 - 07/16/2021	N	Mayor	100-41310-103-	\$ 122.80
		<b>Total For Check</b>	<b>67121</b>				<b>\$ 122.80</b>
07/26/2021	First Nat'l Bank of Coleraine	2107 FORD	Loan 64305 JULY TRUCK PAYMENT	N	STREETS, SIDEWALKS, CURBS	100-43128-550-	\$ 836.02
		<b>Total For Check</b>	<b>2107 FORD</b>				<b>\$ 836.02</b>
07/27/2021	FURTHER	210727HRA	HRA REIMBURSEMENT - INVOICE 39906861	N	EMPLOYEE/RETIREE BENEFITS	100-41950-136-	\$ 124.37
		<b>Total For Check</b>	<b>210727HRA</b>				<b>\$ 124.37</b>
07/28/2021	MSRS - HCSP	210723HCSP	PAY DATE 07/23/2021	N	Patrol	100-42123-101-	\$ 6,877.16
		<b>Total For Check</b>	<b>210723HCSP</b>				<b>\$ 6,877.16</b>
07/28/2021	Internal Revenue Service	210723IRS	Federal taxes pay date 07/23/2021	N	Council/Town Board	100-41110-103-	\$ 135.89
		210723IRS				100-41110-122-	\$ 15.50
		210723IRS				100-41110-135-	\$ 14.52
		210723IRS			Mayor	100-41310-103-	\$ 100.08
		210723IRS				100-41310-122-	\$ 18.60
		210723IRS				100-41310-135-	\$ 4.35

Fund Name: All Funds

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		210723IRS			Clerk	100-41425-103-	\$ 226.33
		210723IRS				100-41425-122-	\$ 60.06
		210723IRS				100-41425-135-	\$ 14.04
		210723IRS			General Government Buildings and Plant	100-41940-101-	\$ 46.70
		210723IRS				100-41940-122-	\$ 23.73
		210723IRS				100-41940-135-	\$ 5.56
		210723IRS			Patrol	100-42123-101-	\$ 501.23
		210723IRS				100-42123-135-	\$ 55.31
		210723IRS			STREETS, SIDEWALKS, CURBS	100-43128-101-	\$ 404.22
		210723IRS				100-43128-122-	\$ 192.43
		210723IRS				100-43128-135-	\$ 45.01
		210723IRS			Culture-Recreation Administration	100-45010-101-	\$ 96.15
		210723IRS				100-45010-122-	\$ 38.71
		210723IRS				100-45010-135-	\$ 9.05
		210723IRS			Library Administration	211-45501-103-	\$ 146.79
		210723IRS				211-45501-122-	\$ 55.41
		210723IRS				211-45501-135-	\$ 12.96
		210723IRS			Water Utilities - Administration and General	601-49440-101-	\$ 85.05
		210723IRS				601-49440-122-	\$ 42.02
		210723IRS				601-49440-135-	\$ 9.82
		210723IRS			Sewer Utilities - Administration and General	602-49490-101-	\$ 29.99
		210723IRS				602-49490-122-	\$ 13.36
		210723IRS				602-49490-135-	\$ 3.12
		210723IRS			Refuse Utilities - Administration and General	603-49520-101-	\$ 84.49
		210723IRS				603-49520-103-	\$ 9.18
		210723IRS				603-49520-122-	\$ 7.44
		210723IRS				603-49520-122-	\$ 37.97
		210723IRS				603-49520-135-	\$ 8.88
		210723IRS				603-49520-135-	\$ 1.65
		<b>Total For Check</b>			<b>210723IRS</b>		<b>\$ 2,555.60</b>
07/28/2021	MN DEPT OF HUMAN SERVICES	210723MNCH	PAY DATE 7/23/2021	N	General Government Buildings and Plant	100-41940-101-	\$ 0.60
		210723MNCH			STREETS, SIDEWALKS, CURBS	100-43128-101-	\$ 59.00
		210723MNCH			Culture-Recreation Administration	100-45010-101-	\$ 24.66
		210723MNCH			Water Utilities - Administration and General	601-49440-101-	\$ 10.88

Fund Name: All Funds

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		210723MNCH			Sewer Utilities - Administration and General	602-49490-101-	\$ 1.09
		210723MNCH			Refuse Utilities - Administration and General	603-49520-101-	\$ 24.67
		<b>Total For Check</b>	<b>210723MNCH</b>				<b>\$ 120.90</b>
07/28/2021	MN REVENUE	210723MNREV	pay date 7/23/2021	N	Council/Town Board	100-41110-103-	\$ 125.00
		210723MNREV			Mayor	100-41310-103-	\$ 77.12
		210723MNREV			Clerk	100-41425-103-	\$ 74.92
		210723MNREV			General Government Buildings and Plant	100-41940-101-	\$ 6.44
		210723MNREV			Patrol	100-42123-101-	\$ 196.01
		210723MNREV			STREETS, SIDEWALKS, CURBS	100-43128-101-	\$ 71.06
		210723MNREV			Culture-Recreation Administration	100-45010-101-	\$ 21.19
		210723MNREV			Library Administration	211-45501-103-	\$ 38.59
		210723MNREV			Water Utilities - Administration and General	601-49440-101-	\$ 14.19
		210723MNREV			Sewer Utilities - Administration and General	602-49490-101-	\$ 4.82
		210723MNREV			Refuse Utilities - Administration and General	603-49520-101-	\$ 18.14
		<b>Total For Check</b>	<b>210723MNREV</b>				<b>\$ 647.48</b>
07/28/2021	MSRS	210723MSRS	PAY DATE 07/23/21 - DEFERRED COMP	N	Clerk	100-41425-103-	\$ 33.00
		210723MSRS				100-41425-125-	\$ 33.00
		210723MSRS			General Government Buildings and Plant	100-41940-101-	\$ 30.85
		210723MSRS				100-41940-125-	\$ 10.45
		210723MSRS			Patrol	100-42123-101-	\$ 100.00
		210723MSRS			STREETS, SIDEWALKS, CURBS	100-43128-101-	\$ 189.10
		210723MSRS				100-43128-125-	\$ 79.30
		210723MSRS			Culture-Recreation Administration	100-45010-101-	\$ 48.30
		210723MSRS				100-45010-125-	\$ 22.90
		210723MSRS			Library Administration	211-45501-103-	\$ 17.00
		210723MSRS				211-45501-125-	\$ 17.00
		210723MSRS			Water Utilities - Administration and General	601-49440-101-	\$ 37.20
		210723MSRS				601-49440-125-	\$ 15.40
		210723MSRS			Sewer Utilities - Administration and General	602-49490-101-	\$ 25.95
		210723MSRS				602-49490-125-	\$ 8.95

Fund Name: All Funds

Date Range: 07/23/2021 To 08/17/2021

<u>Date</u>	<u>Vendor</u>	<u>Check #</u>	<u>Description</u>	<u>Void</u>	<u>Account Name</u>	<u>F-A-O-P</u>	<u>Total</u>
		210723MSRS			Refuse Utilities - Administration and General	603-49520-101-	\$ 18.60
		210723MSRS				603-49520-125-	\$ 13.00
		<b>Total For Check</b>	<b>210723MSRS</b>				<b>\$ 700.00</b>
07/28/2021	GENERAL FUND	210723PAY	CLOSE OUT HOLLLOM SICK LEAVE	N	Patrol	801-42123-101-	\$ 2,094.94
		<b>Total For Check</b>	<b>210723PAY</b>				<b>\$ 2,094.94</b>
07/28/2021	PERA	210723PERA	PAY DATE 07/23/2021	N	Council/Town Board	100-41110-103-	\$ 37.50
		210723PERA				100-41110-121-	\$ 37.50
		210723PERA			Clerk	100-41425-103-	\$ 74.73
		210723PERA				100-41425-121-	\$ 86.23
		210723PERA			General Government Buildings and Plant	100-41940-101-	\$ 26.66
		210723PERA				100-41940-121-	\$ 30.76
		210723PERA			Patrol	100-42123-101-	\$ 461.66
		210723PERA				100-42123-121-	\$ 692.49
		210723PERA			STREETS, SIDEWALKS, CURBS	100-43128-101-	\$ 214.74
		210723PERA				100-43128-121-	\$ 247.77
		210723PERA			Culture-Recreation Administration	100-45010-101-	\$ 42.74
		210723PERA				100-45010-121-	\$ 49.31
		210723PERA			Library Administration	211-45501-103-	\$ 64.15
		210723PERA				211-45501-121-	\$ 74.02
		210723PERA			Water Utilities - Administration and General	601-49440-101-	\$ 46.97
		210723PERA				601-49440-121-	\$ 54.20
		210723PERA			Sewer Utilities - Administration and General	602-49490-101-	\$ 14.95
		210723PERA				602-49490-121-	\$ 17.25
		210723PERA			Refuse Utilities - Administration and General	603-49520-101-	\$ 42.01
		210723PERA				603-49520-121-	\$ 48.50
		<b>Total For Check</b>	<b>210723PERA</b>				<b>\$ 2,364.14</b>
07/31/2021	BOND FUNDS	2107 bond	Interfund Transfer	N	Transfer to Bond Fund	601-49361-720-	\$ 4,668.86
		2107 bond				602-49361-720-	\$ 4,668.86
		<b>Total For Check</b>	<b>2107 bond</b>				<b>\$ 9,337.72</b>
08/01/2021	NORTHEAST SERVICE COOPERATIVE	2108DENTAL	2021 AUG PREMIUMS - INVOICE 657	N	Clerk	100-41425-132-	\$ 42.00
		2108DENTAL			General Government Buildings and Plant	100-41940-132-	\$ 32.06

Fund Name: All Funds

Date Range: 07/23/2021 To 08/17/2021

<u>Date</u>	<u>Vendor</u>	<u>Check #</u>	<u>Description</u>	<u>Void</u>	<u>Account Name</u>	<u>F-A-O-P</u>	<u>Total</u>
		2108DENTAL			Patrol	100-42123-132-	\$ 262.00
		2108DENTAL			STREETS, SIDEWALKS, CURBS	100-43128-132-	\$ 155.16
		2108DENTAL			Culture-Recreation Administration	100-45010-132-	\$ 17.82
		2108DENTAL			Water Utilities - Administration and General	601-49440-132-	\$ 24.52
		2108DENTAL			Sewer Utilities - Administration and General	602-49490-132-	\$ 8.54
		2108DENTAL			Refuse Utilities - Administration and General	603-49520-132-	\$ 23.90
		<b>Total For Check</b>	<b>2108DENTAL</b>				<b>\$ 566.00</b>
08/04/2021	FURTHER	210803HRA	INVOICE 39918616	N	EMPLOYEE/RETIREE BENEFITS	100-41950-136-	\$ 124.64
		<b>Total For Check</b>	<b>210803HRA</b>				<b>\$ 124.64</b>
08/04/2021	AFSCME COUNCIL 65	67131	PAYROLL ENDING 07/16/2021 PAY DATE 7/23/2021	N	General Government Buildings and Plant	100-41940-101-	\$ 5.09
		67131			STREETS, SIDEWALKS, CURBS	100-43128-101-	\$ 43.92
		67131			Culture-Recreation Administration	100-45010-101-	\$ 9.18
		67131			Water Utilities - Administration and General	601-49440-101-	\$ 9.56
		67131			Sewer Utilities - Administration and General	602-49490-101-	\$ 2.79
		67131			Refuse Utilities - Administration and General	603-49520-101-	\$ 9.35
		<b>Total For Check</b>	<b>67131</b>				<b>\$ 79.89</b>
08/04/2021	AFSCME PEOPLE	67132	payroll ending 7/16/21 \$4.20 Contribution - Justin Hoshal	N	General Government Buildings and Plant	100-41940-101-	\$ 0.02
		67132			STREETS, SIDEWALKS, CURBS	100-43128-101-	\$ 2.05
		67132			Culture-Recreation Administration	100-45010-101-	\$ 0.86
		67132			Water Utilities - Administration and General	601-49440-101-	\$ 0.38
		67132			Sewer Utilities - Administration and General	602-49490-101-	\$ 0.04
		67132			Refuse Utilities - Administration and General	603-49520-101-	\$ 0.85
		<b>Total For Check</b>	<b>67132</b>				<b>\$ 4.20</b>
08/04/2021	MINNESOTA ENERGY	67133	JULY 2021	N	General Government Buildings and Plant	100-41940-383-	\$ 4.77
		67133			STREETS, SIDEWALKS, CURBS	100-43128-383-	\$ 18.27

Fund Name: All Funds

Date Range: 07/23/2021 To 08/17/2021

<u>Date</u>	<u>Vendor</u>	<u>Check #</u>	<u>Description</u>	<u>Void</u>	<u>Account Name</u>	<u>F-A-O-P</u>	<u>Total</u>
		67133			Water Utilities - Administration and General	601-49440-383-	\$ 18.27
		<b>Total For Check</b>	<b>67133</b>				<b>\$ 41.31</b>
08/04/2021	SCI BROADBAND	67134	AUG 2021	N	General Government Buildings and Plant	100-41940-321-	\$ 22.99
		67134			Library Administration	211-45501-321-	\$ 22.99
		<b>Total For Check</b>	<b>67134</b>				<b>\$ 45.98</b>
08/04/2021	MINNESOTA POWER	67135	2021 JULY	N	General Government Buildings and Plant	100-41940-381-	\$ 232.13
		67135			Street Lighting	100-43160-381-	\$ 1,586.42
		67135			Sewer Utilities - Administration and General	602-49490-381-	\$ 33.00
		<b>Total For Check</b>	<b>67135</b>				<b>\$ 1,851.55</b>
08/04/2021	KEVIN ODDEN	67136	CELL PHONE 5/22/2021 - 07/21/2021	N	STREETS, SIDEWALKS, CURBS	100-43128-321-	\$ 100.00
		<b>Total For Check</b>	<b>67136</b>				<b>\$ 100.00</b>
08/04/2021	MN PEIP	67137	INVOICE 1103886 - AUG 2021 PREMIUMS	N	Clerk	100-41425-103-	\$ 892.50
		67137				100-41425-131-	\$ 1,487.49
		67137			General Government Buildings and Plant	100-41940-101-	\$ 85.21
		67137				100-41940-131-	\$ 340.83
		67137			Patrol	100-42123-131-	\$ 2,926.12
		67137			STREETS, SIDEWALKS, CURBS	100-43128-101-	\$ 411.17
		67137				100-43128-131-	\$ 1,644.67
		67137			Culture-Recreation Administration	100-45010-101-	\$ 47.13
		67137				100-45010-131-	\$ 188.51
		67137			Water Utilities - Administration and General	601-49440-101-	\$ 65.08
		67137				601-49440-131-	\$ 260.30
		67137			Sewer Utilities - Administration and General	602-49490-101-	\$ 22.67
		67137				602-49490-131-	\$ 90.67
		67137			Refuse Utilities - Administration and General	603-49520-101-	\$ 63.20
		67137				603-49520-131-	\$ 252.81
		<b>Total For Check</b>	<b>67137</b>				<b>\$ 8,778.36</b>

Fund Name: All Funds

Date Range: 07/23/2021 To 08/17/2021

<u>Date</u>	<u>Vendor</u>	<u>Check #</u>	<u>Description</u>	<u>Void</u>	<u>Account Name</u>	<u>F-A-O-P</u>	<u>Total</u>
08/06/2021	FURTHER	2108 HRA	2108 AUG ADMIN FEE	N	EMPLOYEE/RETIREE BENEFITS	100-41950-136-	\$ 25.80
		<b>Total For Check</b>	<b>2108 HRA</b>				<b>\$ 25.80</b>
08/06/2021	Payroll Period Ending 07/30/2021	67124	07/17/2021 - 07/30/2021	N	Clerk	100-41425-103-	\$ 559.69
		67124			Library Administration	211-45501-103-	\$ 288.32
		<b>Total For Check</b>	<b>67124</b>				<b>\$ 848.01</b>
08/06/2021	Payroll Period Ending 07/30/2021	67125	07/17/2021 - 07/30/2021	N	Library Administration	211-45501-103-	\$ 316.93
		<b>Total For Check</b>	<b>67125</b>				<b>\$ 316.93</b>
08/06/2021	Payroll Period Ending 07/30/2021	67126	07/17/2021 - 07/30/2021	N	General Government Buildings and Plant	100-41940-101-	\$ 17.58
		67126			STREETS, SIDEWALKS, CURBS	100-43128-101-	\$ 710.59
		67126			Culture-Recreation Administration	100-45010-101-	\$ 12.03
		67126			Sewer Utilities - Administration and General	602-49490-101-	\$ 17.58
		67126			Refuse Utilities - Administration and General	603-49520-101-	\$ 167.47
		<b>Total For Check</b>	<b>67126</b>				<b>\$ 925.25</b>
08/06/2021	Payroll Period Ending 07/30/2021	67127	07/17/2021 - 07/30/2021	N	Patrol	100-42123-101-	\$ 2,322.05
		<b>Total For Check</b>	<b>67127</b>				<b>\$ 2,322.05</b>
08/06/2021	Payroll Period Ending 07/30/2021	67128	07/17/2021 - 07/30/2021	N	General Government Buildings and Plant	100-41940-101-	\$ 90.71
		67128			Patrol	100-42123-101-	\$ 0.01
		67128			STREETS, SIDEWALKS, CURBS	100-43128-101-	\$ 1,150.07
		67128			Culture-Recreation Administration	100-45010-101-	\$ 24.60
		67128			Water Utilities - Administration and General	601-49440-101-	\$ 44.59
		67128			Sewer Utilities - Administration and General	602-49490-101-	\$ 30.75
		67128			Refuse Utilities - Administration and General	603-49520-101-	\$ 196.80
		<b>Total For Check</b>	<b>67128</b>				<b>\$ 1,537.53</b>
08/06/2021	Payroll Period Ending 07/30/2021	67129	07/17/2021 - 07/30/2021	N	General Government Buildings and Plant	100-41940-101-	\$ 151.25
		67129			STREETS, SIDEWALKS, CURBS	100-43128-101-	\$ 793.12
		67129			Culture-Recreation Administration	100-45010-101-	\$ 102.95
		67129			Water Utilities - Administration and General	601-49440-101-	\$ 183.03



Fund Name: All Funds

Date Range: 07/23/2021 To 08/17/2021

<u>Date</u>	<u>Vendor</u>	<u>Check #</u>	<u>Description</u>	<u>Void</u>	<u>Account Name</u>	<u>F-A-O-P</u>	<u>Total</u>
		67129			Sewer Utilities - Administration and General	602-49490-101-	\$ 38.13
		67129			Refuse Utilities - Administration and General	603-49520-101-	\$ 2.54
		<b>Total For Check</b>	<b>67129</b>				<b>\$ 1,271.02</b>
08/06/2021	Payroll Period Ending 07/30/2021	67130	07/17/2021 - 07/30/2021	N	STREETS, SIDEWALKS, CURBS	100-43128-103-	\$ 38.63
		67130			Refuse Utilities - Administration and General	603-49520-103-	\$ 90.14
		<b>Total For Check</b>	<b>67130</b>				<b>\$ 128.77</b>
08/10/2021	COLONIAL LIFE	2107COLLIFE	JULY PREMIUMS	N	STREETS, SIDEWALKS, CURBS	100-43128-101-	\$ 127.82
		<b>Total For Check</b>	<b>2107COLLIFE</b>				<b>\$ 127.82</b>
08/10/2021	Internal Revenue Service	210806IRS	Federal taxes pay date 08/06/2021	N	Clerk	100-41425-103-	\$ 226.33
		210806IRS				100-41425-122-	\$ 60.06
		210806IRS				100-41425-135-	\$ 14.04
		210806IRS			General Government Buildings and Plant	100-41940-101-	\$ 51.27
		210806IRS				100-41940-122-	\$ 24.43
		210806IRS				100-41940-135-	\$ 5.71
		210806IRS			Patrol	100-42123-101-	\$ 40.63
		210806IRS				100-42123-135-	\$ 40.63
		210806IRS			STREETS, SIDEWALKS, CURBS	100-43128-101-	\$ 526.45
		210806IRS				100-43128-103-	\$ 3.44
		210806IRS				100-43128-122-	\$ 2.79
		210806IRS				100-43128-122-	\$ 246.14
		210806IRS				100-43128-135-	\$ 57.56
		210806IRS				100-43128-135-	\$ 0.65
		210806IRS			Culture-Recreation Administration	100-45010-101-	\$ 30.74
		210806IRS				100-45010-122-	\$ 13.82
		210806IRS				100-45010-135-	\$ 3.23
		210806IRS			Library Administration	211-45501-103-	\$ 144.84
		210806IRS				211-45501-122-	\$ 53.83
		210806IRS				211-45501-135-	\$ 12.59
		210806IRS			Water Utilities - Administration and General	601-49440-101-	\$ 48.46
		210806IRS				601-49440-122-	\$ 22.32
		210806IRS				601-49440-135-	\$ 5.22
		210806IRS			Sewer Utilities - Administration and General	602-49490-101-	\$ 17.67

Fund Name: All Funds

Date Range: 07/23/2021 To 08/17/2021

<u>Date</u>	<u>Vendor</u>	<u>Check #</u>	<u>Description</u>	<u>Void</u>	<u>Account Name</u>	<u>F-A-O-P</u>	<u>Total</u>
		210806IRS				602-49490-122-	\$ 8.18
		210806IRS				602-49490-135-	\$ 1.91
		210806IRS			Refuse Utilities - Administration and General	603-49520-101-	\$ 71.96
		210806IRS				603-49520-103-	\$ 8.04
		210806IRS				603-49520-122-	\$ 6.51
		210806IRS				603-49520-122-	\$ 33.30
		210806IRS				603-49520-135-	\$ 7.79
		210806IRS				603-49520-135-	\$ 1.54
		<b>Total For Check</b>	<b>210806IRS</b>				<b>\$ 1,792.08</b>
08/10/2021	FURTHER	210810HRA	INVOICE 39925300	N	EMPLOYEE/RETIREE BENEFITS	100-41950-136-	\$ 225.03
		<b>Total For Check</b>	<b>210810HRA</b>				<b>\$ 225.03</b>
<b>Total For Selected Checks</b>							<b>\$ 55,182.03</b>

For the Period : 6/1/2021 To 6/30/2021

<u>Name of Fund</u>	<u>Beginning Balance</u>	<u>Total Receipts</u>	<u>Total Disbursed</u>	<u>Ending Balance</u>	<u>Less Deposits In Transit</u>	<u>Plus Outstanding Checks</u>	<u>Total Per Bank Statement</u>
General Fund	\$83,781.31	\$7,896.87	\$96,563.67	(\$4,885.49)	\$0.00	\$675.51	(\$4,209.98)
SPECIAL REVENUE FUNDS (201 through 299)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Petty Cash - Clerk	\$200.00	\$0.00	\$0.00	\$200.00	\$0.00	\$0.00	\$200.00
Petty Cash - Police	\$100.00	\$0.00	\$0.00	\$100.00	\$0.00	\$0.00	\$100.00
Gambling Funds	\$915.49	\$152.84	\$0.00	\$1,068.33	\$0.00	\$0.00	\$1,068.33
Tac Prod Tax - Fire Collaboration	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
CBT Sewer Savings	\$7,998.58	\$0.00	\$0.00	\$7,998.58	\$0.00	\$0.00	\$7,998.58
Refuse Savings	\$16,542.17	\$0.00	\$0.00	\$16,542.17	\$0.00	\$0.00	\$16,542.17
City Beautification	\$4,494.51	\$0.00	\$0.00	\$4,494.51	\$0.00	\$0.00	\$4,494.51
Library	\$9,347.03	\$0.00	\$4,536.60	\$4,810.43	\$0.00	\$0.00	\$4,810.43
Municipal State Aid Street Maintenance (Optional)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Sweeper Fund	\$15,843.70	\$0.00	\$0.00	\$15,843.70	\$0.00	\$0.00	\$15,843.70
DEED SCDP PROGRAM	\$33,913.57	\$0.00	\$0.00	\$33,913.57	\$0.00	\$0.00	\$33,913.57
Playground Equipment Fundraiser	\$38,337.30	\$5,000.00	\$0.00	\$43,337.30	\$0.00	\$0.00	\$43,337.30
Playground Petty Cash	\$250.00	\$0.00	\$0.00	\$250.00	\$0.00	\$0.00	\$250.00
DEBT SERVICE FUNDS (301 through 399)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2014A GO WATER REV BONDS	\$1,110.88	\$2,525.15	\$21.00	\$3,615.03	\$0.00	\$0.00	\$3,615.03
2016A GO REFUNDING BONDS	\$103,747.74	\$8,273.28	\$63.00	\$111,958.02	\$0.00	\$0.00	\$111,958.02
CAPITAL PROJECT FUNDS (401 through 499)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
General Capital Projects	\$82,033.04	\$1,074.70	\$9.00	\$83,098.74	\$0.00	\$0.00	\$83,098.74
Water	\$247,021.19	\$14,236.24	\$9,664.37	\$251,593.06	\$0.00	\$0.00	\$251,593.06
Sewage Collection and Disposal	\$280,232.43	\$26,234.86	\$18,829.70	\$287,637.59	\$0.00	\$0.00	\$287,637.59
Refuse or Garbage Collection	\$54,836.64	\$6,981.17	\$12,728.99	\$49,088.82	\$0.00	\$90.14	\$49,178.96
FIDUCIARY FUNDS (801 through 899)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Sick Leave 975859 - Hollom	\$4,895.82	\$0.61	\$0.00	\$4,896.43	\$0.00	\$0.00	\$4,896.43
Sick Leave 975856 - Lawson	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Sick Leave 975850 - Odden	\$19,930.01	\$2.48	\$0.00	\$19,932.49	\$0.00	\$0.00	\$19,932.49
Sick Leave 975862 - McCartney	\$995.05	\$0.12	\$0.00	\$995.17	\$0.00	\$0.00	\$995.17
Sick Leave 976015 - DeGuisseppi	\$5,590.37	\$0.69	\$0.00	\$5,591.06	\$0.00	\$0.00	\$5,591.06
Sick Leave 976030 - Hoshal	\$3,441.62	\$0.42	\$0.00	\$3,442.04	\$0.00	\$0.00	\$3,442.04

<u>Name of Fund</u>	<u>Beginning Balance</u>	<u>Total Receipts</u>	<u>Total Disbursed</u>	<u>Ending Balance</u>	<u>Less Deposits In Transit</u>	<u>Plus Outstanding Checks</u>	<u>Total Per Bank Statement</u>
<b>Total</b>	\$1,015,558.45	\$72,379.43	\$142,416.33	\$945,521.55	\$0.00	\$765.65	\$946,287.20

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ADAM M HECIMOVICH

City Council/Town Board

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Date

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BRYAN D JOHNSON

City Council/Town Board

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Date

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DEBORAH LEE TRBOYEVICH

City Council/Town Board

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Date

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NANCILYN MEYER

City Council/Town Board

---

Date

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ROBERT M STEIN

City Council/Town Board, Mayor

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Date

For the Period : 7/1/2021 To 7/31/2021

<u>Name of Fund</u>	<u>Beginning Balance</u>	<u>Total Receipts</u>	<u>Total Disbursed</u>	<u>Ending Balance</u>	<u>Less Deposits In Transit</u>	<u>Plus Outstanding Checks</u>	<u>Total Per Bank Statement</u>
General Fund	(\$4,885.49)	\$486,424.71	\$75,817.00	\$405,722.22	\$0.00	\$4,598.63	\$410,320.85
SPECIAL REVENUE FUNDS (201 through 299)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Petty Cash - Clerk	\$200.00	\$0.00	\$0.00	\$200.00	\$0.00	\$0.00	\$200.00
Petty Cash - Police	\$100.00	\$0.00	\$0.00	\$100.00	\$0.00	\$0.00	\$100.00
Gambling Funds	\$1,068.33	\$34.02	\$0.00	\$1,102.35	\$0.00	\$0.00	\$1,102.35
Tac Prod Tax - Fire Collaboration	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
CBT Sewer Savings	\$7,998.58	\$0.00	\$7,998.58	\$0.00	\$0.00	\$0.00	\$0.00
Refuse Savings	\$16,542.17	\$0.00	\$0.00	\$16,542.17	\$0.00	\$0.00	\$16,542.17
City Beautification	\$4,494.51	\$0.00	\$1,380.00	\$3,114.51	\$0.00	\$1,380.00	\$4,494.51
Library	\$4,810.43	\$20,473.19	\$3,230.81	\$22,052.81	\$0.00	\$86.82	\$22,139.63
Municipal State Aid Street Maintenance (Optional)	\$0.00	\$10,550.00	\$0.00	\$10,550.00	\$0.00	\$0.00	\$10,550.00
Sweeper Fund	\$15,843.70	\$0.00	\$0.00	\$15,843.70	\$0.00	\$0.00	\$15,843.70
DEED SCDP PROGRAM	\$33,913.57	\$0.00	\$0.00	\$33,913.57	\$0.00	\$0.00	\$33,913.57
Playground Equipment Fundraiser	\$43,337.30	\$0.00	\$0.00	\$43,337.30	\$0.00	\$0.00	\$43,337.30
Playground Petty Cash	\$250.00	\$0.00	\$0.00	\$250.00	\$0.00	\$0.00	\$250.00
DEBT SERVICE FUNDS (301 through 399)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2014A GO WATER REV BONDS	\$3,615.03	\$2,263.69	\$15,375.00	(\$9,496.28)	\$0.00	\$15,375.00	\$5,878.72
2016A GO REFUNDING BONDS	\$111,958.02	\$30,079.80	\$11,840.00	\$130,197.82	\$0.00	\$0.00	\$130,197.82
CAPITAL PROJECT FUNDS (401 through 499)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
General Capital Projects	\$83,098.74	\$2,011.69	\$0.00	\$85,110.43	\$0.00	\$0.00	\$85,110.43
Water	\$251,593.06	\$13,163.29	\$7,480.81	\$257,275.54	\$0.00	\$152.22	\$257,427.76
Sewage Collection and Disposal	\$287,637.59	\$23,384.48	\$13,779.24	\$297,242.83	\$0.00	\$0.05	\$297,242.88
Refuse or Garbage Collection	\$49,088.82	\$6,874.99	\$6,388.13	\$49,575.68	\$0.00	\$92.51	\$49,668.19
FIDUCIARY FUNDS (801 through 899)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Sick Leave 975859 - Hollom	\$4,896.43	\$1,343.20	\$6,239.63	\$0.00	\$0.00	\$0.00	\$0.00
Sick Leave 975856 - Lawson	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Sick Leave 975850 - Odden	\$19,932.49	\$1,133.20	\$0.00	\$21,065.69	\$0.00	\$0.00	\$21,065.69
Sick Leave 975862 - McCartney	\$995.17	\$1,015.60	\$1,345.69	\$665.08	\$0.00	\$0.00	\$665.08
Sick Leave 976015 - DeGuisseppi	\$5,591.06	\$3,074.40	\$0.00	\$8,665.46	\$0.00	\$0.00	\$8,665.46
Sick Leave 976030 - Hoshal	\$3,442.04	\$836.40	\$125.47	\$4,152.97	\$0.00	\$0.00	\$4,152.97

<u>Name of Fund</u>	<u>Beginning Balance</u>	<u>Total Receipts</u>	<u>Total Disbursed</u>	<u>Ending Balance</u>	<u>Less Deposits In Transit</u>	<u>Plus Outstanding Checks</u>	<u>Total Per Bank Statement</u>
<b>Total</b>	<b>\$945,521.55</b>	<b>\$602,662.66</b>	<b>\$151,000.36</b>	<b>\$1,397,183.85</b>	<b>\$0.00</b>	<b>\$21,685.23</b>	<b>\$1,418,869.08</b>

ADAM M HECIMOVICH	City Council/Town Board					Date
BRYAN D JOHNSON	City Council/Town Board					Date
DEBORAH LEE TRBOYEVICH	City Council/Town Board					Date
NANCILYN MEYER	City Council/Town Board					Date
ROBERT M STEIN	City Council/Town Board, Mayor					Date

**CITY OF BOVEY  
PUBLIC WORKS DEPARTMENT  
MONTHLY REPORT**

JULY 2021

Streets

- 1 3 Gopher One locates.
- 2 Brush and bag runs as needed.
- 3 Cleaned storm grates as needed.
- 4 Weed whipped and put down weed killer on Main St. sidewalks.
- 5 Put up and took down flags for July 4th holiday.
- 6 Pulled out the dead trees from the tree grates on Main Street and put down Class V until we can get concrete poured in place.
- 7 Finished staining the wood at the playground.
- 8 Mowing has been every other week due to drought conditions.
- 9 Painted diagonal parking lines on 1st St. adjacent to the Sports Complex.
- 10 Painted curbs and crosswalks.
- 11 Went around town with Anna Johnson with Get-Fit-Itasca and installed 9 wayfinding signs in different areas of town.
- 12 Attended meetings for Stormwater Assessment, Park Project and Red Rock Business Park.
- 13 Worked on finding a suitable grant writer to compose the DEED BDPI grant for the infrastructure for the Red Rock Business park project. CEDA was chosen and the contract is attached for your review.

Water

- 1 Installed new transducer for the filter bed level control at the pump house.
- 2 Turned on water service at 118 8th Ave., customer paid on delinquency.
- 3 Called out to pump house due to low tower level on Sunday, July 11th. Found the level control cabinet heater fan had shorted out and tripped the breaker. The heater is on the same circuit as the level controls. This caused the system to not control the pumps resulting in a low tower level. I will run a new circuit for the heater so this doesn't happen again in the future.
- 4 Submitted the 2nd Qtr DMR (Discharge Monitoring Report) to the MPCA.
- 5 Replaced the East side manifold and spray nozzles in the filter bed at the pump house. After cleaning the manifold and nozzles that were removed, we will install them in place of the West side manifold and nozzles. This is done every 2 years as they build up with iron and need to be cleaned.
- 6 Received notification from the Dept. of Health that the Governor has declared a water deficiency emergency and water use restrictions must be implemented. Composed a public service flyer and posted at City Hall and the Post Office and also placed notification on the City website. At this time I restricted watering lawns to every other day. This can't be enforced because we don't have a water deficiency ordinance in place. Our water usage the last 2 months has increased by over 1.5 million gallons/month. We need to reduce usage to less than 3 million gallons of total usage/month. I'm not sure what the consequences are if we go over that amount.

### Sewer

- 1 Performed weekly, monthly and quarterly maintenance for Trailview lift station.
- 2 Cleaned scum off lift station floats.

### Garbage

- 1 Garbage hauled for July- 27.63 tons. Weekly average- 6.91 tons.

### Vehicles/Equipment

- 1 ASV- changed oil and oil filter, check other fluid levels.
- 2 2018 John Deere Rider- changed oil and oil filter, check other fluid levels.
- 3 Dump Truck- prepped the inside on the box for painting. Installed 1 coat of epoxy paint. Had to order another batch of paint. We will put on a 2nd coat in August.
- 4 Garbage Truck- installed new wiper blades.

### Buildings

- 1 City Hall- cleaned as needed.
- 2 Mn Power performed an energy audit for all City buildings. All screw in style light bulbs were replaced with LED bulbs free of charge.
- 3 Rebuilt old leaking valve for the dishwasher in the basement kitchen at City Hall. All newer valves are shorter, so we couldn't replace it without making it a larger plumbing project.

Respectfully submitted,

*Kevin D Odden*

Kevin Odden  
Public Works Supervisor



# Contract for Professional Services

This contract is made and entered into by Community and Economic Development Associates, a Minnesota nonprofit corporation exempt from income tax as an organization operated for charitable purposes within the meaning of Internal Revenue Code section 501(c)(3), hereafter “CEDA”, and the City of Bovey, hereafter “the City”, a municipal entity, to define the terms by which CEDA shall provide technical, management and grant writing expertise services to the City.

**I. Agreement scope and purpose.** The City hereby retains CEDA to perform to its benefit the services described in paragraph II, to the end of the City more effectively accomplishing:

- \* Prevention and/or combat of community and neighborhood deterioration and revitalization of deteriorated neighborhoods;
- \* Attraction and/or retention of businesses that would not, but for the assistance provided, choose to locate/remain in the area;
- \* The securing of businesses who will be required to provide jobs for unemployed and underemployed residents of the community; and
- \* The expansion of business opportunities for minority entrepreneurs and other entrepreneurs that are viable business opportunities to enhance the well-being of the community and/or for businesses who are unable to obtain financing from conventional sources

**II. Services to be provided by CEDA.** CEDA agrees to provide technical, management and grant writing expertise in the form of staff and materials to the City for authoring a Minnesota Department of Employment and Economic Development (DEED) Greater Minnesota Business Development Public Infrastructure (BDPI) grant application. Staff’s services, and associated materials, will be provided in order to facilitate and support the accomplishment of the City’s undertakings to the ends described in the preceding paragraph.

**III. Obligations of the City.**

- A. The City shall reimburse CEDA for staff time provided at the rate of \$89.00 per hour not to exceed \$3,115 (35 hours). No additional expenses for mileage would be billed.
- B. Materials, conferences, meetings and the like shall be paid for on a unit basis agreed to by the City in writing prior to the provision of the materials.
- C. The City shall be responsible to provide payment to CEDA within 30 days of the submission of each invoice provided by CEDA.

**IV. Obligations of CEDA.**

- A. CEDA is performing services as an independent contractor. Accordingly, the provision of staff by CEDA to provide technical and management expertise to the City under this Agreement neither creates a release of CEDA staff to employment at the City nor makes such staff subject to supervision by the City.
- B. CEDA has no authority or right, express or implied, to assume or create any obligation or responsibility on behalf of the City or to bind the City in any manner. CEDA will not represent the contrary, either expressly or implicitly, to anyone.
- C. CEDA is solely responsible for payroll tax responsibilities related to each of its staff persons whose time is provided under this Agreement and shall acquire and maintain necessary insurance related to their efforts under this Agreement, including carrying workers’ compensation insurance coverage at all times. CEDA shall supply the City with certification of such coverage.
- D. CEDA shall be responsible to invoice the City for staff time and materials provided under this Agreement on a periodic basis, no less frequently than quarterly.
- E. Deliverables will be provided as a completed Minnesota DEED Greater Minnesota BDPI grant application. This completed application will be a best-efforts by CEDA.

F. CEDA will provide all files/folders/relevant work from the grant application to the City upon completion and submission. The City may use/adapt the content as the City sees fit (i.e. for future grant applications).

G. In the instance that this grant is not awarded, per the City's request, CEDA will reach out to the grant program point of contact for feedback and re-apply once more for the same project and program, pro bono, in a future round.

**V. Period/Termination.** The term of this Agreement is until project completion estimated to be up until the application submittal date, commencing September (estimated), 2021. The Agreement may be terminated earlier in its term upon 30 days' written notice by CEDA to the City or by the City to CEDA. Upon termination, the City shall be liable to pay CEDA for services performed at \$89.00 per hour, not to exceed \$3,115 and materials provided under this Agreement prior to and through the effective date of termination, unless otherwise specifically agreed by the parties in writing.

**VI. Construction of Agreement.** This Agreement is to be performed and construed under Minnesota law, and supersedes any and all prior agreements and contains the entire agreement of the parties.

**CITY OF BOVEY**

By \_\_\_\_\_

Its Mayor \_\_\_\_\_

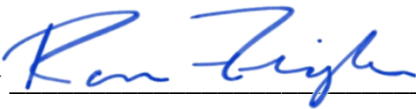
Date 8/18/2021 \_\_\_\_\_

By \_\_\_\_\_

Its City Clerk \_\_\_\_\_

Date 8/18/21 \_\_\_\_\_

**COMMUNITY AND ECONOMIC DEVELOPMENT ASSOCIATES**

By 

Its \_\_\_\_\_ CEO/President \_\_\_\_\_

Date \_\_\_\_\_ 8/6/2021 \_\_\_\_\_

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**CITY OF BOVEY**

By \_\_\_\_\_

Its Mayor \_\_\_\_\_

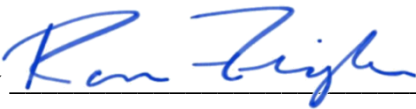
Date 8/18/2021 \_\_\_\_\_

By \_\_\_\_\_

Its City Clerk \_\_\_\_\_

Date 8/18/21 \_\_\_\_\_

**COMMUNITY AND ECONOMIC DEVELOPMENT ASSOCIATES**

By 

Its \_\_\_\_\_ CEO/President \_\_\_\_\_

Date \_\_\_\_\_ 8/6/2021 \_\_\_\_\_

# AGED BALANCES

CITY OF BOVEY

DATE: 08/03/2021 AUTHOR: BOVT33

CRITERIA: ACCT#: 0 - 999999999 NAME: 0 - Z ZIP: 0 - 0 \* includes unbilled transactions

STATUS KEY: N=NORMAL W=NEW C=CUTOFF O=CHARGEOFF I=INACTIVE F=FINAL D=DISABLED R=RENTER L=LANDLORD

Acct#	Stat	Customer	Current	Over 30	Over 60	Over 90	Balance
1103	N	EDGEWOOD CARE	\$241.27	\$0.00	\$0.00	\$0.00	\$241.27
3102	N	ALLAIN, RUTH	\$122.80	\$0.00	\$0.00	\$0.00	\$122.80
4103	N	ALLEN, KEYS	\$198.00	\$2.07	\$0.00	\$0.00	\$200.07
10102	N	ZAKOBE LLC	\$53.63	\$0.00	\$0.00	\$0.00	\$53.63
13102	N	GREENWAY JOINT	\$35.74	\$0.00	\$0.00	\$0.00	\$35.74
23101	N	MILLER, KATRINA	\$127.71	\$128.77	\$89.44	\$0.00	\$345.92
26102	N	BONHAM, MICHAEL	\$0.89	\$0.00	\$0.00	\$0.00	\$0.89
29101	N	BRAY, JOSEPHINE	\$135.06	\$75.29	\$0.00	\$0.00	\$210.35
30102	N	BOORMAN, DUANE	\$141.79	\$53.19	\$0.00	\$0.00	\$194.98
34101	N	OOHOUDT, NYCOLE	\$66.18	\$0.00	\$0.00	\$0.00	\$66.18
46101	N	CLOUTIER, BOB	\$128.15	\$67.08	\$0.00	\$0.00	\$195.23
47101	N	CONNOLLY, TOM	\$122.80	\$0.00	\$0.00	\$0.00	\$122.80
64101	N	FACES NORTH INC	\$124.94	\$0.00	\$0.00	\$0.00	\$124.94
65101	N	ECKSTROM, FLORA	\$2.00	\$0.00	\$0.00	\$0.00	\$2.00
70101	N	ERICKSON, ALAN	\$122.64	\$0.00	\$0.00	\$0.00	\$122.64
87102	N	HANSON, JESSE	\$85.32	\$0.00	\$0.00	\$0.00	\$85.32
89101	N	GRIFE, KELLY	\$135.38	\$122.68	\$0.00	\$0.00	\$258.06
111101	N	INTEGRITY PROPERTY	\$1283.79	\$0.00	\$0.00	\$0.00	\$1283.79
126101	N	CARD, DARIN	\$129.25	\$129.00	\$0.00	\$0.00	\$258.25
149101	N	MALLUM, JASON	\$136.07	\$129.59	\$5.74	\$0.00	\$271.40
150101	N	PFEIFFER, DEREK	\$122.80	\$0.00	\$0.00	\$0.00	\$122.80
152101	N	MCCARTNEY, BRIAN	\$5.84	\$0.00	\$0.00	\$0.00	\$5.84
155101	N	HOOPMAN, ETHAN	\$125.31	\$50.17	\$0.00	\$0.00	\$175.48
164101	N	LANE, MELLISSA	\$31.35	\$0.00	\$0.00	\$0.00	\$31.35
169101	N	GOGGLEYE, ROCKY	\$66.03	\$62.88	\$59.89	\$447.78	\$636.58
172101	N	NETTESTAD, GARRET	\$109.20	\$104.00	\$0.00	\$0.00	\$213.20
182101	N	OLSON, KENNETH	\$54.50	\$0.00	\$0.00	\$0.00	\$54.50
210101	N	KROGER, KRISTEN	\$122.80	\$0.00	\$0.00	\$0.00	\$122.80
239101	N	TRBOYEVICH, CORY	\$158.42	\$152.58	\$152.46	\$335.81	\$799.27
245101	N	TREST, WESLEY	\$135.14	\$66.77	\$0.00	\$0.00	\$201.91
263101	N	WEED, KRISTEN	\$133.73	\$141.65	\$76.91	\$0.00	\$352.29
266101	N	SHEIMAN, JASON	\$122.80	\$0.00	\$0.00	\$0.00	\$122.80
270101	N	WITTSTRUCK,	\$37.50	\$37.50	\$37.50	\$189.50	\$302.00
274101	N	YOST, KELSIE	\$122.80	\$0.00	\$0.00	\$0.00	\$122.80
275101	N	ZILBERT, JOHN	\$131.92	\$125.64	\$56.72	\$0.00	\$314.28
285101	N	DEGUISEPPI, TARA	\$4.00	\$0.00	\$0.00	\$0.00	\$4.00
299101	N	MORAND, RYAN	\$112.73	\$107.36	\$67.20	\$0.00	\$287.29
437101	N	NYQUIST, DALE	\$116.80	\$0.00	\$0.00	\$0.00	\$116.80
5166812	N	BERNAL, JESSE	\$104.00	\$0.00	\$0.00	\$0.00	\$104.00
7892967	N	WILLIAMS, OZZEY &	\$128.19	\$107.75	\$0.00	\$0.00	\$235.94
8389913	N	PELUSO, MARC	\$97.07	\$0.00	\$0.00	\$0.00	\$97.07

# AGED BALANCES

CITY OF BOVEY

DATE: 08/03/2021 AUTHOR: BOVT33

CRITERIA: ACCT#: 0 - 999999999 NAME: 0 - Z ZIP: 0 - 0 \* includes unbilled transactions

STATUS KEY: N=NORMAL W=NEW C=CUTOFF O=CHARGEOFF I=INACTIVE F=FINAL D=DISABLED R=RENTER L=LANDLORD

Acct#	Stat	Customer	Current	Over 30	Over 60	Over 90	Balance
8389927	N	PELUSO, MARC	\$119.72	\$58.41	\$0.00	\$0.00	\$178.13
8389928	I	PELUSO, MARC	\$19.59	\$18.66	\$17.77	\$355.44	\$411.46
8389929	N	C AND T	\$12.00	\$0.00	\$0.00	\$0.00	\$12.00
8389930	N	JASON SHEIMAN	\$37.50	\$0.00	\$0.00	\$0.00	\$37.50
8389933	N	LILLO, MICHELLE	\$120.14	\$0.00	\$0.00	\$0.00	\$120.14
8389936	N	KENT BRAINARD	\$116.80	\$18.21	\$0.00	\$0.00	\$135.01
8389937	N	PLANTE, BRIAN	\$116.80	\$0.00	\$0.00	\$0.00	\$116.80
8389938	N	CARNER, LACY	\$68.21	\$0.00	\$0.00	\$0.00	\$68.21
8389945	N	RENOLLET, ALEX	\$122.80	\$0.00	\$0.00	\$0.00	\$122.80
8389949	N	LAUDENBACH, MARK	\$127.94	\$121.85	\$101.04	\$0.00	\$350.83
8389961	N	PAMELA OLSON	\$150.17	\$157.30	\$149.81	\$240.24	\$697.52
8389972	N	DEGUISEPPI, TARA	\$20.66	\$0.00	\$0.00	\$0.00	\$20.66
8389978	N	HOWARD, KATRINA	\$64.40	\$61.33	\$58.41	\$418.24	\$602.38
8389998	N	STROM, CARL	\$128.94	\$122.80	\$0.00	\$0.00	\$251.74
8390011	N	ERICKSON, ALAN &	\$37.50	\$0.00	\$0.00	\$0.00	\$37.50
8390033	N	MOORE, KAYLA	\$122.64	\$116.80	\$0.00	\$0.00	\$239.44
8390035	N	J WALLACE, KRISTY	\$100.30	\$62.60	\$0.00	\$0.00	\$162.90
8390038	N	GO GREEN TSB, LLC	\$300.87	\$0.00	\$0.00	\$0.00	\$300.87
8390052	N	BEST, CARLA	\$122.80	\$0.00	\$0.00	\$0.00	\$122.80
8390136	N	TOBECK, BRANDI	\$116.80	\$3.33	\$0.00	\$0.00	\$120.13
8390137	N	ANDERSON, TAMMY	\$80.15	\$0.00	\$0.00	\$0.00	\$80.15
8390144	N	DEGUISEPPI, TARA	\$4.00	\$0.00	\$0.00	\$0.00	\$4.00
8390149	N	ANTHONY INGMAN,	\$151.37	\$144.17	\$137.30	\$163.40	\$596.24
8390158	N	TAVERN ON THE	\$667.06	\$0.00	\$0.00	\$0.00	\$667.06
8390159	N	SENOGLES, IRIS	\$6.24	\$0.00	\$0.00	\$0.00	\$6.24
8390162	N	GUNNER HELLER	\$74.74	\$0.00	\$0.00	\$0.00	\$74.74
8390175	N	BYMARK, AMBER	\$135.39	\$128.94	\$22.80	\$0.00	\$287.13
8390181	N	CHELSEA GEISTHARDT	\$122.80	\$0.00	\$0.00	\$0.00	\$122.80
8390188	N	BETH WILSON	\$89.27	\$96.93	\$92.31	\$10.23	\$288.74
8390192	N	JOSH GARNER	\$78.16	\$0.00	\$0.00	\$0.00	\$78.16
8390199	N	YOURCHUCK, JOANNE	\$114.40	\$8.00	\$0.00	\$0.00	\$122.40
8390204	F	FINCKBONE, BRANDON	\$0.00	\$128.94	\$122.80	\$0.00	\$251.74
8390207	N	GOODMAN, HOLLI	\$122.80	\$0.00	\$0.00	\$0.00	\$122.80
8390209	N	MARIAH HARGUTH	\$116.80	\$0.00	\$0.00	\$0.00	\$116.80
8390210	N	PAYNE, NEAL	\$116.80	\$0.00	\$0.00	\$0.00	\$116.80
8390212	N	NAIL, NANCILYN	\$116.80	\$0.00	\$0.00	\$0.00	\$116.80
Totals(77):			\$9,459.70	\$2,912.24	\$1,248.10	\$2,160.64	\$15,780.68

TROUT LAKE FIRE  
August 11, 2021  
5:00 P.M. ZOOM MEETING

1. Call to order – Ken Decoster called the meeting to order at 5:03 p.m. Other members present were Deborah Trboyevich, and Bryan Johnson. Bovey City Clerk, Tara DeGuseppi was also present.
2. Minutes – July minutes were approved by Trboyevich/Johnson/all in favor.
3. Treasurer’s reports
  - a. Approve claims
  - b. July financials  
Johnson/Trboyevich/all in favor of approving claims and financials
4. Fire Relief, Jordan Schaefer – Review Fire Relief Financial & Investment Reporting form: Johnson/Trboyevich/all in favor of acknowledging and accepting the Financial & Investment Reporting form
5. Old Business –
  - a. received written estimate for tar for \$10,800. Motion by Trboyevich to accept/Johnson/all in favor
  - b. Decoster will request American Relief Fund dollars from the County for turnout gear at a cost of approximately \$34,000
  - c. Water softener - \$500 of increased cost due to material prices
  - d. Payroll proposal – will be discussed with officers at meeting tonight
6. New Business - None
7. Adjourn – Trboyevich/Johnson/all in favor. Meeting adjourned at 5:20 p.m.

Minutes taken by:  
Tara DeGuseppi, Bovey City Clerk